

DANGOTE CEMENT SOUTH AFRICA (PTY) LTD

Nomore-Ikwadiso ya Khampani:

2004/034277/07

MANUAL

ka ga

Karolo 51 ya

Molawana Wa Thotloetso Ya Go Abelana Ka Tshedimosetso No.2 Wa 2000

("PAIA")

KAEDI

- 1. Ketapele ya khampani le gore ke kgwebo ya mofuta ofe**
- 2. Dintlha Tsa Khampani Tsa go Ikgolaganya**
- 3. Kaelo ya Dikopo tsa PAIA**
- 4. Direkoto tse di bolokilweng malebana le Peomolao e nngwe**
- 5. Direkoto tse di leng teng kwa ntle ga kopo ya PAIA**
- 6. Thulaganyo ya Direkoto tse di tlhokang kopo ya PAIA**
- 7. Tshedimosetso ya kafa o ka dirang kopo ya PAIA ka gone**
- 8. Dituediso Tse di Beilweng**
- 9. Tshedimosetso e e malebana le POPIA**

Mametlelelo 1 – Kopo ya Khopi ya Kaedi

Mametlelelo 2 – Kopo ya go Fitlhelela Foromo ya Direkoto

Mametlelelo 3 - Dituediso

Mametlelelo 4 – Phelelo ya Kopo le Dituelo Tse di Tshwanetseng go Duelwa

Mametlelelo 5 – Foromo ya Kopo ya POPIA ya Paakanyo / Phimolo

Mametlelelo 6 – Foromo ya Kganetso ya POPIA

1. MATSENO A KHAMPHANI LE MEFUTA YA KGWEBO

- 1.1. DANGOTE CEMENT SOUTH AFRICA (PTY) LTD e dira e bo e rekisa semente.
- 1.2. Dangote Cement South Africa (Pty) Ltd e na le balekane ba kgwebo ba ba latelang:
 - 1.2.1. Sephaku Development (Pty) Ltd (2005/006244/07);
 - 1.2.2. Sephaku Enterprise Development (Pty) Ltd (2007/012494/07);
 - 1.2.3. Sephaku Delmas Properties (Pty) Ltd (2004/034404/07);
 - 1.2.4. Blue Waves Properties 198 (Pty) Ltd (2008/010840/07);
 - 1.2.5. Dangote Dwaalboom Mining (Pty) Ltd (2009/013779/07);
 - 1.2.6. Beneficial Ingenuity (Pty) Ltd (2018/362373/07); le
 - 1.2.7. Sephaku Limestone and Exploration (Pty) Ltd (2006/028736/07).
- 1.3. Manyuale ono o diretswe Dangote Cement South Africa (Pty) Ltd mme gape o dira le mo balekaneng ba kgwebo ba ba umakilweng fa godimo.
- 1.4. Molawana Wa Thotloetso Ya Go Abelana Ka Tshedimosetso No.2 Wa 2000 ("**PAIA**"), mmogo le peomolao tsotlhe tse di maleba, di go neela tshwanelo ya go bona tshedimosetso ya mekgatlho ya batho botlhe le ya poraefete fa o dira kopo ya tshedimosetso e e ntseng jalo e le go diragatsa ditshwanelo dipe fela tsa gago.
- 1.5. Fa o dira kopo e e ntseng jalo, mekgatlho wa batho botlhe kgotsa wa poraefete o tshwanetse go go neela tshedimosetso eo ntle le fa PAIA kgotsa molao ope o mongwe o o reng direkoto tse di nang le tshedimosetso e e ntseng jalo di seka tsa gololwa.
- 1.6. Malebana le maikaelelo a Manyuale ono, re a bo re lebisitse go Dangote Cement South Africa (Pty) Ltd le balekane ba yone ba kgwebo fa re bua ka "Khampani", "rona", "rotlhe" kgotsa "sa rona". Re kopantse mmogo Manyuale ono go go itsise le go go kaela ka mekgwatsamaiso le dithokafalo tse dingwe tse ka tsone kopo ya PAIA e tshwanetseng go di latela.

2. DINTLHA TSA KHAMPHANI TSA GO IKGOLAGANYA¹

- 2.1. Re akantse gore go botlhokwa gore, pele ga re tsena mo dintlheng ka botlalo tsa kafa o ka dirang ka teng go romela kopo ya PAIA ko go rona, re go itsise pele Bakaedi ba rona ba Boto. Bone ke:
 - 2.1.1. Duan Claassen (Mokaedi Khuduthamaga)
 - 2.1.2. Bogabale Berlina Moroole (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.3. Arvind Pathak (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.4. Gnanadoss Devakumar (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.5. Marcus Olakunle Alake (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.6. Dr Lelau Mohuba (Mokaedi yo e Seng Mokhuduthamaga)

¹ Karolo 51 (1) (a) ya PAIA.

- 2.1.7. Ronald Sibongiseni Ntuli (Mokaedi yo e Seng Mokhuduthamaga yo o Ikemetseng)
- 2.1.8. Abdullahi Sarki Mahmoud (Mokaedi yo e Seng Mokhuduthamaga yo o Ikemetseng)
- 2.1.9. Neil Robus Crafford-Lazarus (Mokaedi yo e Seng Mokhuduthamaga)
- 2.1.10. Suleiman Oladapo Olarinde (Mokaedi wa tsa Madi)

2.2. DINTLHA TSA GO IKGOLAGANYA TSA MODIREDI WA RONA WA TSA TSHEDIMOSETSO

Modiredi wa Tsa Tshedimosetso: Duan Claassen (Mokaedimogolo wa Khampani)

Aterese ya Poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya Mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
Nomore ya Mogala: 012-684 6300
Imeile: dc@sepcem.co.za
legal@sepcem.co.za

2.3. DINTLHA TSA GONIKGOLAGANYA LE MOTLATSI WA OFISARA YA TSHEDIMOSETSO:

Jennifer Bennette (Mokwaledi wa Khamphani)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
Nomoro ya Mogala: 012-684 6300
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Beatrice Akuoko-Aidoo (Motsamaisi wa Dithekelo)

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Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
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Khumo Mphake (Mookamedi wa Mokgatlho wa tsa Tiro)

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Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
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Thasen Nair (Mookamedi wa tsa Dikoloto)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
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Maryka Hechter (Mokaedi wa tsa Ditheko)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.

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Alwyn Hechter (Mookamedi wa tsa Tsamaiso le Ditiragalo)
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Antonnette Goosen (Molaodi wa tsa Kgwebo)
Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
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Asina Maharaj (Mookamedi wa Diakhaonto tse di Patelwang)
Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
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Alfred Radebe (Oditara ya Mogare)
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Mziwakhe Matola (Mookamedi wa tsa Tshoganyetso)
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Nomoro tsa Mogala: 012-684 6300
Imeili: legal@sepcem.co.za

3. KAELO YA DIKOPO TSA PAIA

3.1 Mokgwatsamaiso wa go romela kopo ya PAIA o ka lapisa eleruri, tota le mo baemeding ba semolao ba ba thapisitsweng. E le gore re thuse bao ba sa tlwaelanang le dikopo tsa PAIA, Karolo 10 ya PAIA e laetse ba Peomolao ya Tshedimosetso go go dira Kaedi e e nang le tshedimosetso ya go go thusa go tlhaloganya kafa o ka diragatsang ditshwanelo tsa gago ka teng kafa tlase ga PAIA ("Kaedi"). E teng ka dipuo tsotlhe tsa semolao tsa Aforika Borwa le ka mokwalo wa difofu.

3.2 Fa e le gore o na le dipotso dipe fela, kgotsa o tlhoka khophi ya Kaelo eno, tsweetswee ikgolaganye le Mmeimolao wa Tshedimosetso ka tlhamalalo go:

Mmeimolao wa Tshedimosetso (Aforika Borwa)
33 Hoofd Street,
Forum III, 3rd Floor Braampark
Braamfontein
Johannesburg
P.O Box 31533
Webosaete: www.justice.gov.za/inforeg/
Imeile: complaints.IR@justice.gov.za

3.3 [Khopi ya Kaedi gape e teng ka dipuo tsa Aforika Borwa kwa ofising ya rona, gore batho botlhe ba e sekaseke ka nako ya diura tse di tlwaelegileng tsa tiro.](#)

3.4 Tsweetswee dirisa foromo e e mo go Mametlelo 1 go kopa khopi ya kaedi go tswa mo Khampaning, Ga o kitla o duedisiwa madi ape fa o kopa khopi ya Kaedi.

4. DIREKOTO TSE DI BOLOKILWENG MALEBANA LE PEOMOLAO E NNGWE²

4.1 Re dira kgwebo ya rona mo bodirelong jo bo beetsweng melao thata. Re kafa tlase ga melao e le mentsi le melawana, e mengwe ya yone e tlhoka gore re boloke direkoto tse di rileng. Re beetse thoko melao e re ka tswang re le kafa tlase ga yone mme e re tlhoka gore re boloke direkoto tse di rileng.

No	Ref	Acts (REGULATORY RULE BOOK)	Acts (LEGISLATIVE MATRIX)
1	No. 4 of 2013	Protection of Personal Information Act ("POPI")	Protection of Personal Information Act ("POPI")
2	No. 71 of 2008	Companies Act 71 of 2008	Companies Act 71 of 2008
3	No. 16 of 2024	Companies Amendment Act	
4	No. 71 of 2008	Companies Regulations	Companies Regulations
5	No. 68 of 2008	Consumer Protection Act	Consumer Protection Act
6	No. 58 of 1962	Income Tax Act	Income Tax Act, as amended
7	No. 89 of 1991		Value Added Tax Act
8	No. 4 of 2002	Unemployment Insurance Contributions Act	Unemployment Insurance Contributions Act
9	No. 63 of 2001		Unemployment Insurance Act
10	No. 75 of 1997	Basic Conditions of Employment Act	Basic Conditions of Employment Act
11	No. 85 of 1993	Occupational Health and Safety Act	Occupational Health and Safety Act
12	No. 55 of 1998	Employment Equity Act	Employment Equity Act
13	No. 66 of 1995	Labour Relations Act	Labour Relations Act
14	No. 10 of 2018		Labour Laws Amendment Act, 2018

² Karolo 51 (1) (c) ya PAIA.

15	No. 53 of 2003	Broad-Based Black Economic Empowerment Act and Codes of Good Practice on Black Economic Empowerment	Broad-Based Black Economic Empowerment Act
16	No. 107 of 1998	National Environmental Management Act	National Environmental Management Act
17	No. 57 of 2003		National Environmental Management: Protected Areas Act, 2003
18	No. 39 of 2004		National Environmental Management: Air Quality Act
19	No. 10 of 2004		National Environmental Management: Biodiversity Act
20	No. 24 of 2008		National Environmental Management: Integrated Coastal Management Act
21	No. 59 of 2008		National Environmental Management: Waste Act
22	No. 29 of 1996	Mine Health and Safety Act	
23	No. 130 of 1993	Compensation for Occupational Injuries and Diseases	Compensation for Occupational Injuries and Diseases
24	No. 89 of 1998	Competition Act	
25	B23 of 2018		Competition Amendment Bill, 2018
26	No. 18 of 2018		Competition Amendment Act
27	No. 91 of 1964	Customs and Excise Act (as read with the Customs Control Act, 2014)	
28	No. 25 of 2002	Electronic Communications and Transactions Act	
29	No. 26 of 1956	Explosives Act	
30	No. 60 of 2000	Firearms Control Act	
31	No. 15 of 1973	Hazardous Substances Act	
32	No. 24 of 1936	Insolvency Act	

33	No. 84 of 1998	National Forest Act	
34	No. 25 of 1999	National Heritage Resources Act	
35	No. 9 of 2018	National Minimum Wage Act	
36	No. 93 of 1996	National Road Traffic Act	
37	No. 24 of 1956	Pension Funds Act	
38	No. 5 of 2000	Preferential Procurement Policy Framework Act as read with the Preferential Procurement Regulations, 2001	
39	No. 12 of 2004	Prevention and Combating of Corrupt Activities Act	
40	No. 121 of 1998	Prevention of Organised Crime Act	
41	No. 2 of 2000	Promotion of Access to Information Act ("PAIA")	
42	No. 4 of 2000	Promotion of Equality and Prevention of Unfair Discrimination Act	
43	No. 26 of 2000	Protected Disclosure Act	
44	No. 97 of 1998	Skills Development Act	
45	No. 28 of 2011	Tax Administration Act	Tax Administration Act
46	No. 15 of 2016		Taxation Laws Amendment Act
47	No. 17 of 2017		Tax Administration Laws Amendment Act
48	No. 23 of 2018		Tax Administration Laws Amendment Act
49	B38 of 2018		Tax administration Laws amendment Bill, 2018
50	No. 23 of 2020		Taxation Laws Amendment Act
51	No. 68 of 2008		Consumer Protection Act, 2008
52	No. 36 of 1998		National Water Act

53	No. 9 of 1933		Exchange Control
54	No. 34 of 2005		National Credit Act
55	No. 7 of 2015		Disaster Management Act
56	No. 28 of 2002		Mineral and Petroleum Resources Development Act
57	No. 67 of 2008		National Qualifications Act
58	No. 120 of 1977		Petroleum Products Act
59	No. 78 of 1973		Occupational Diseases in Mines and Works Act
60	No. 38 of 2000		Construction Industry Development Board Act
61	No. 22 of 2024		Climate Change Act
62	2017		Mining and Minerals Sector Charter
63	B11B of 2019		National Health Insurance Bill
64	No. 22 of 2015		Protection of Investment Act
65	No. 48 of 2000		Project and Construction Management Professions Act
66	No. 25 of 2007		Securities Transfer Tax Act
67	No. 15 of 2019		Carbon Tax Act
68	No. 19 of 2020		Cybercrimes Act
69	No. 9 of 1933		Currency and Exchanges Act

5. DIREKOTO TSE DI LENG TENG KWA NTLE GA KOPO YA PAIA

- 5.1. Epe fela ya tshedimosetso e e leng teng mo webosaeteng ya rona www.sephakucement.co.za.
- 5.2. Ditokumente, diboroutšhara, dipampitshana, dibukana dipe fela tse re di dirang gore re dirisiwe ke batho botlhe.

6. LENAANE LA DIREKOTO TSE DI TLHOKANG KOPO YA PAIA³

- 6.1 PAIA e re tlhoka gore re dire gore direkoto tsa rona di fitlhelelwe motlhofo. E le go dira jalo, re tlhalositse fa tlase fano, dingwe tsa dikgang tsa botlhokwa tse re bolokang direkoto tsa rona, tse di kgaogantsweng go ya ka ditlhopha:

Setlhopha	Rekoto
Mokwaledi wa Khampani	Ditokumente tsa Kwadisokgwebo Memorantamo wa Kwadisokgwebo Metsotso ya dikokoano tsa Bakaedi ba Boto Metsotso ya Dikokoano Kakaretso Maitlamo a a Kwadilweng Direkoto tse di malebana le go tlhomiwa ga Bakaedi / baruni / mokwaledi wa khampani Rejisetara ya Dishere le Direjisetara Tsa Semolao Direkoto Tse Dingwe Tsa Semolao
Semolao	Dikonteraka tsa maloko a boraro Dikgang tsa dikgato tsa semolao
Tsa Madi	Diteitemente tsa Ngwaga le Ngwaga Tsa Madi Dituelo Tsa Lekgetho Direkoto Tsa Diakhaonto Direkoto Tsa Banka Diteitemente Tsa Banka Ditšheke Tse di Duetsweng Direkoto tsa Banka Tsa Elektroniki Rejisetara ya Dithoto Ditumalano Tsa Rente Ditshupomelato
Lefapha la go Hirwa ga Batho	Dikonteraka Tsa Phiro Dipholisi le mekgwatsamaiso ya phiro Leano la Tekatekano ya Phiro Direkoto Tsa Inshoreense ya Boitekanelo Direkoto Tsa Letlole la Penshene Ditshhekatsheko tsa mo teng ga khampani le direkoto tsa dikgatokgalemo Direkoto Tsa Dituelo Melao ya dikgatokgalemo Direkoto tsa tseo ya matsatsi mo tirong Direkoto tsa thapiso le dimanyuale Bukana ya Ditaalo ya Badiri Direkoto tsa botho tse di neelwang ke badiri Direkoto tse dingwe tsa semolao Dipuisano tsa teng
Boitekanelo le Pabalesego	Tshedimosetso ya boitekanelo jwa modiri
Botegeniki Jwa Tshedimosetso	Dintlha tsa didiriswa Tshedimosetso kaga neteweke ya khampani
Direkoto tsa Lekgetho la Lotseno	Direkoto tsa PAYE Ditokumente tse di newang badiri mabapi le boikaelelo jwa lekgetho la lotseno

³ Karolo 51 (1) (b) (iv) ya PAIA.

	Direkoto tsa dituelo tse di duetsweng SARS mo boemong jwa modiri Ditatelomolao tse dingwe tsotlhe tsa semolao VAT; Dituediso Tsa Ditirelo Tsa Kgaolo Dituediso Tsa Tlhabololo ya Bokgoni UIF Tuelo ya Modiri wa Tiro
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7. TSHEDIMOSETSO YA KAFA O KA DIRANG KOPO YA PAIA KA GONE⁴

- 7.1 Fa e le gore o ka rata go dira kopo ya PAIA go Khampani, o tshwanetse wa dira jalo ka Foromo 2 ya Mametlelelo A go Kitsiso ya Puso Nom. R757 ya letlha la 27 August 2021, kgotsa foromo e e batlang e tshwana thata le yone. Molemong wa gago, re kgomareditse gape le foromo eno mo Manyualeng ono. E kgomareditse jaaka Mametlelelo 1.
- 7.2 Go botlhokwa gore o re neele dintlha tse di lekaneng go kgontsha Khampani go lemoga:
- (a) (Di)rekoto tse di kopilweng;
 - (b) Mokopi (mme fa e le moemedi a tsenyang kopo, tshupo ya boemedi);
 - (c) Mofuta wa go fitlhelela o o tlhokiwang.
 - (d) (i) Aterese ya poso le aterese ya imeile ya mokopi wa Rephaboliki;
(ii) Fa mokopi a eletsa go itsisiwe ka tshwetso ka mokgwa ope fela (mo godimo ga wa go kwalwa) mokgwa le dintlha tsa teng;
 - (e) Tshwanelo e mokopi a batlang go e diragatsa kgotsa go e sireletsa e na le tlhaloso ya lebaka la go bo rekoto e batliwa gore go diragadiwe kgotsa go sirelediwe tshwanelo.
- 7.3 Fa e le gore ga o dirise Foromo e e Tlwaelegileng (Mametlelo 2), kopo ya gago e ka nna ya ganwa ka ntlha ya go tlhela ga tatelomolao wa mokgwatsamaiso, ya ganwa (fa e le gore go ga neelwa tshedimosetso e e lekaneng kgotsa ka tsela e nngwe) kgotsa ya diegisiwa.
- 7.4 Fa o tlhoka thuso ya go tlatsa foromo ya kopo, Khampani e ka go thusa go dira jalo mahala ntle le tuelo epe.
- 7.5 Modiredi wa Tshedimosetso, o tla, ka bonako jo bo kgonegang le mo malatsing a le masomeamararo (30) morago ga kopo e sena go amogelwa, dira tshwetso ya go neela kopo kgotsa go e gana.
- 7.6 Re ka nna ra gana kopo ya go tsena mo rekotong fa go direga se se latelang:
- (a) Fa go nale tshenolo ka tshedimosetso ya motho wa boraro. Seo se akaretsa moswi.
 - (b) Kopo ya rekoto e e nang le tshedimosetso ya tsa kgwebo ya motho wa boraro;
 - (c) Kopo ya rekoto e e nang le tshedimosetso e e bofitlha ya motho wa boraro;
 - (d) Go sireletsa mongwe le mongwe le go sireletsa lefelo;
 - (e) Go sireletsa tshedimosetso ya patlisiso ya motho wa boraro le go sireletsa tshedimosetso ya patlisiso ya DCSA.
- 7.7 O tla amogela molaetsa wa gore a kopo ya gago e gannwe kgotsa e amogetswe. Fa e le gore kopo ya gago e ne e amogetswe, re tla go fa kgakololo ka tuediso ya phitlhelelo e e tshwanetseng go duelwa mmogo le fomete e e tla neelwang ka yone. Fa e le gore ga o itumelele tuediso ya phitlhelelo, o ka nna wa tsenya ngongorego kwa go Mmeimolao wa Tshedimosetso kgotsa go ikuela kwa Kgotlatshekelo Kgolo.⁵
- 7.8 Fa e le gore patlo kgotsa paakanyo ya rekoto, go ya ka pono ya Modiredi wa Tshedimosetso, e tla tlhoka diura tse di fetang tse 6, re tla tlhoka gore o duele dipositi,

⁴ Karolo 53 ya PAIA.

⁵ Karolo 56 (2) ya PAIA.

karolwana ya tuediso ya go fitlhelela tshedimosetso. Re tla go itsise mo foromong e e tsamaelanang le foromo e e mo go Mametlelelo 4.

- 7.9 Fa kopo ya gago e gannwe, Modiredi wa Tshedimosetso o tla go naya mabaka a a kwadilweng. Fa e le gore ga o itumelele gore kopo e gannwe, o ka nna wa tsenya ngongorego kwa go Mmeimolao wa Tshedimosetso kgotsa go ikuela kwa Kgotlatshekelo Kgolo kgatlhanong le go ganwa ga kopo.⁶
- 7.10 Fa re palelwa ke go go araba mo malatsing a le masomeamararo (30) morago ga gore kopo e amogelwe, seo se tla raya gore, kopo ya gago e gannwe.⁷
- 7.11 Mo maemong mangwe, re ka nna ra kopa katoloso. Ka sekai, fa o kopa palo e e kwa godimo ya direkoto kgotsa fa go batlana le direkoto go tshwanelwa ke go dirwa kwa dikagong tse di seng mo toropong e le nngwe kgotsa toropokgolo e e jaaka ntlokogolo ya rona kgotsa fa o re naya tetla ya katoloso.⁸

8. DITUELO TSE DI BEILWENG⁹

- 8.1 Tsweetswee elatlhoko gore gape o tla tlhoka go duela dituelo tse di beilweng. Lenaane la dituelo tse di beilweng malebana le dikopo, le mabapi le phitlhelelo ya direkoto (fa kopo e amogetswe) le fitlhelwa go Mametlelelo 2 fa tlase.
- 8.2 Fa go baakanyediwa ga direkoto tse di kopilweng go tlhoka se se fetang diura tse di beilweng (thataro), diphositi e tla duelwa (e e sa feteng nngwetharong ya tuediso ya phitlhelelo e e tla duelwang fa kopo e amogetswe).
- 8.3 O ka nna wa tsenya kopo le kgotlatshekelo kgatlhanong le thendara/tuelo ya tuediso e e kopilweng le/kgotsa diphositi.
- 8.4 Direkoto di ka nna tsa nama di sa tshwerwe go fitlhelela dituediso di duelwa pele.
- 8.5 Popego ya tuelo e teng mo webosaeteng ya Mmeimolao wa Tshedimosetso.

9. TSHEDIMOSETSO E E MABAPI LE POPIA¹⁰

- 9.1 Molao wa Tshireletso ya Tshedimosetso ya Botho, 4 wa 2013 ("POPIA") o tlhoka gore re go neele tshedimosetso e e rileng malebana le gore tshedimosetso e re berekang ka yone, gareng ga tse dingwe, e dirisiwa jang, e senolwa jang le go senngwa. Re beile fa tlase fano tshedimosetso e e tlhokegang.
- 9.2 Tshedimosetso ya kafa o ka kopang ka teng tshedimosetso ya gago ya botho kafa tlase ga POPIA
- 9.2.1 Dikopo tsa tshedimosetso ya botho kafa tlase ga POPIA e tshwanetse ya dirwa tumalanong le dipaakanyetso tsa PAIA.¹¹ Tsela eno e thalositswe mo serapeng 7 se se fa godimo.
- 9.2.2 Fa re go neela tshedimosetso ya gago ya botho, o na le tshwanelo ya go kopa gore go baakanngwe, go phimolwe kgotsa go senngwe tshedimosetso ya gago ya botho, ka foromo e e diretsweng seno.¹² Re kgomareditse foromo jaaka Memetlelelo 3. Gape o ka

⁶ Karolo 56 (3) ya PAIA.

⁷ Karolo 58 ya PAIA.

⁸ Karolo 57 ya PAIA.

⁹ Karolo 54 ya PAIA.

¹⁰ Karolo 51(1)(c) ya PAIA fa e setse e fetotswe ke karolo 110 ya POPIA.

¹¹ Karolo 25 ya POPIA.

¹² Karolo 23(2) le 24 ya POPIA.

nna wa gana le gore go dirisiwe tshedimosetso ya gago ya botho mo foromong e e diretsweng seo.¹³ Re kgomareditse foromo go Manyuale ono jaaka Mametlana 4.¹⁴

9.2.3 Re tla go naya phopholetso e e kwadilweng ya tuediso ya go go naya tshedimosetso ya gago ya botho, pele ga re go neela ditirelo tseno. Re ka nna ra tlhoka gore o re duele diphoosi yotlhe kgotsa karolo ya tuelo pele ga re go naya tshedimosetso ya botho e o e kopileng.¹⁵

9.3 Maikaelelo a go diragatsa¹⁶

9.3.1 POPIA e neelana ka tshedimosetso ya botho ka tsela e e kafa molaong fela mme e le ka mokgwa o o utlwalang o o sa tseneleleng mo (tshedimosetsong ya motho) ya sephiri.

9.3.2 Mofuta wa tshedimosetso ya botho o re berekang ka one o tla ikaega ka gore boikaelelo jwa go e kokoanya ke bofe. Re tla go tlhalosetsa gore ke kantlha ya eng tshedimosetso ya botho e kokoanngwa mme re tla berekana le tshedimosetso ya botho ka boikaelelo joo fela.

9.4 Tshedimosetso ya botho e e berekwang¹⁷

Setlhopha sa Ditlhogo tsa Tshedimosetso	Setlhopha sa Tshedimosetso ya Botho
Bareki - Ba e Leng Batho	maina; dintlha tsa go ikgolaganya; aterese ya lefelo le ya poso; letlha la botsalo; nomore ya id; tshedimosetso e e amanang le lekgetho; lotso; bong; dipuisano tsa khupamarama
Bareki – Ba e Seng Batho / Ditheo	maina a batho ba go ikgolaganngwang le bone; leina la semolao la setheo; aterese ya lefelo le ya poso mmogo le dintlha tsa go ikgolaganya; tshedimosetso ya tsa madi; nomore ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo.
Bareki – Batho ba dinaga di sele / Ditheo	maina; dintlha tsa go ikgolaganya; aterese ya lefelo le ya poso, le ya tshedimosetso ya tsa madi; letlha la botsalo; nomore ya lekwalo la mosepele; tshedimosetso e e amanang le lekgetho; lotso; bong; dipuisano tsa khupamarama; nomore ya ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo

¹³ Karolo 11(3)(a) ya POPIA.

¹⁴ Foromo 2 ya Melawana e e Malebana le Tshireletso ya Tshedimosetso ya Botho.

¹⁵ Karolo 23(3)(a) le (b) ya POPIA.

¹⁶ Karolo 51(1)(c)(i) ya PAIA e e kileng ya fetolwa ke karolo 110 ya POPIA.

¹⁷ Karolo 51(1)(c)(ii) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA. Tshedimosetso e e neilweng kafa tlase ga karolo eno e lebisitse go ditlhopho di le dintsi tsa tshedimosetso. Lenaane leno ga le di bontshe tsotlhe.

Batlamedi ba Tirelo ba ba Konteraka	maina a batho ba go ikgolaganngwang le bone; leina la semolao la setheo; aterese ya lefelo le ya poso mmogo le dintlha tsa go ikgolaganya; tshedimosetso ya tsa madi; nomore ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo
Motsereganyi / Mogakolodi	maina a batho ba go ikgolaganngwang le bone; leina la semolao la setheo; aterese ya lefelo le ya poso mmogo le dintlha tsa go ikgolaganya; tshedimosetso ya tsa madi; nomore ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo
Badiri / Bakaedi / Bao e ka Nnang Badiri / Beng ba Dishere / Baithaopi / Maloko a lelapa a modiri / Badiri ba Nakwana	bong, boimana; seemo sa nyalo; motlhobo, dingwaga, puo, tshedimosetso ya thutego; tshedimosetso ya tsa madi; hisetori ya mmereko; nomore ya id; bomonnao; maina a bana, bong, dingwaga, sekolo, ba bala bokae; aterese ya lefelo le ya poso; dintlha tsa go ikgolaganya; dipono, mekgwa ya bokebekwa le/kgotsa direkoto tsa bokebekwa; botsogo; leloko la yunione; dikgatlhago tsa kwa ntle tsa kgwebisano; tshedimosetso ya tsa boitekanelo:
Badirisi ba webosaete / Badirisi ba tiriso	maina, tshedimosetso ya boitshupo ya elektroniki; aterese ya ip; tshedimosetso ya go tsena mo porogeramong, dikhukhi, tshedimosetso ya selegae ya elektroniki; dintlha tsa selefounu, tshedimosetso ya gps.

9.5 Ditlhopho tsa baamogedi ka boikaelelo jwa go berekana le tshedimosetso ya botho¹⁸

9.5.1 Re ka nna ra neelana ka tshedimosetso ya botho go baamogedi ba ba latelang ba go ka diregang ba e kope:

- Batsamaisi;
- Badiri;
- Badiri ba Nakwana;
- Badiragatsi ba tiro ba konteraka-potlana; le
- Baamogedi ba bangwe ba mekgatlho ya boditšhabatšhaba.

9.5.2 Re ka nna ra ntsha tshedimosetso ya botho e re e kokoantseng go bape fela ba balekane ba rona ba kgwebo ba ba kwa moseja, ditheo tsa bankane kgotsa batlamedi ba ditirelo ba maloko a boraro, bao re nang le ditirisano tsa kgwebo le bone kgotsa bao ditirelo tsa bone kgotsa dikumo re tlhophang go di dirisa, go akaretsa le ditirelo tsa mo lerung tse di

¹⁸ Karolo 51(1)(c)(iii) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA.

fitlhelwang kwa dikgaolong tsa boditšhabatšhaba.

9.5.3 Re leka ka natla gore re tsenele ditumelano tse di kwadilweng fa fatshe go netefatsa gore balekane ba bangwe ba rona ba latela melao ya rona ya ditlhokagalo tsa khupamarama le tsa sephiri. Tshedimosetso ya botho gape e ka nna ya ntshediwa ko o fitlhelang re patelesega go ya ka molao kgotsa e le tshwanelo ya molao gore re dire jalo.

9.6 Go fetisiwa ga tshedimosetso ya botho ga mmatota kgotsa go go rulagantsweng ga tlolaganyo ya melelwane¹⁹

9.6.1 Re ka nna ra ntsha tshedimosetso ya botho e re kokoantseng go bape fela beng ba rona ba dishere, balekane ba rona ba kgwebo ba ba kwa moseja, ditheo tsa bankane kgotsa batlamedi ba ditirelo ba maloko a boraro, bao re nang le ditirisano tsa kgwebo le bone kgotsa bao ditirelo tsa bone kgotsa dikuno re tlhophang go di dirisa, go akaretsa le ditirelo tsa mo lerung tse di fitlhelwang kwa dikgaolong tsa boditšhabatšhaba. Mafelo ano a akaretsa –

- Nigeria

9.7 Tlhaloso ka kakaretso ya dikgato tsa go sireletsa tshedimosetso²⁰

9.7.1 Khampani e dirisa dikgato tse di maleba, tse di utlwalang tsa botegeniki le tsa mokgatlo go thibela go lathega ga, go senyega ga kgotsa go senngwa go go sa letlelelwang ga tshedimosetso ya botho le go fitlhelwa kgotsa go berekana go go seng kafa molaong ga tshedimosetso ya botho. Ditsela tseno di akaretsa:

- Di-firewall;
- Serweboleta sa tshireletso kgatlhanong le megare le diporotokholo tsa tlhabololo;
- Taolo ya phitlhelelo e e akanyeditsweng le ya mmatota
- Go rulaganngwa ga serwethata le serweboleta go go sireletsegileng fa go agiwa dilwana tsa rona tsa botegeniki jwa tshedimosetso.

¹⁹ Karolo 51(1)(c)(iv) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA.

²⁰ Karolo 51(1)(c)(v) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA.

MAMETLELELO 1

KOPO YA KHOPI YA KAEDI

Go: *Moneimolao wa Tshedimosetso
P.O Box 31533
Braamfontein,
2017
Aterese ya Imeile: inforeg@justice.gov.za
Nomore ya Mogala: +27 (0) 10 023 5200

KGOTSA

Go: *Modiredi wa Tshedimosetso
[tsenya imeile]

I,

Maina ka Botlalo:				
Mo maemong a me jaaka (tshwaya ka "x"):	Modiredi wa Tshedimosetso		Mo gongwe	
Leina la *bolaodi jwa botlhe/poraefete (fa go le maleba):				
Aterese ya Poso:				
Aterese ya Mmila:				
Aterese ya Imeile:				
Fekese:				
Dinomore tsa Mogala:	Mogala.(B):		Mogala wa lotheka	

fano ke kopa (di)khopi tse di latelang tsa kaedi:

Puo (tshwaya ka “x”)		Palo ya Dikhopi	Puo (tshwaya ka “x”)		Palo ya Dikhopi
	Sepedi			Sesotho	
	Setswana			siSwati	
	Tshivenda			Xitsonga	
	Afrikaans			English	
	IsiNdebele			isiXhosa	
	isiZulu				
Mokgwa wa go di Romela (tshwaya ka “x”):					
Tsaya ka Namana		Aterese ya Poso		Fekese	Puisano ya Inthanete (tsweetswee totobatsa)

Saenilwe kwa ka letsatsi la ka 20.....

.....

Mosaeno wa mokopi

*Phimola sepe fela se se seng maleba.’

MAMETLELELO 2

KOPO YA GO NEELWA REKOTO

TSHWAYA:

1. *Bosupi jwa boitshupo bo tshwanetse go mametlelelwa ke mokopi.*
2. *Fa dikopo di dirwa mo boemong jwa motho o sele, bosupi jwa go newa dithata tseo, bo tshwanetse go mametlelelwa mo foromong eno.*

GO: Modiredi wa Tshedimosetso

DCSA

P.O. Box 68149, Highveld, Centurion, 0169

First floor, Block A, Southdowns Office Park, cnr.
Karee and John Vorster Streets, Irene, Pretoria.

012-684 6300

012-684 6409

Aterese ya imeile:

Nomere ya Fekese:

Tshwaya ka "X"

☐

Kopo e dirwa ke nna ka namana
me ke motho yo mongwe.

☐

Kopo e dirwa mo boemong jwa

DITSO TSA MOTHO

Maemo a kopo e dirwang mo go one (fa e dirwa mo boemong jwa motho yo mongwe)	
Aterese ya Poso	
Aterese ya Mmila	
Aterese ya Imeile	

Maina ka botlalo a motho yo go kopiwang mo boemong jwa gagwe (fa go le maleba):				
Nomoro ya Boitshupo				
Aterese ya Poso				

Aterese ya Mmila				
Aterese ya Imeile				
Dinomore tsa Mogala	Mog. (B)			
	Mogala wa Lotheka			

DITLANKANA TSA REKOTO E E KOPIWANG

Neelana ka ditlankana ka botlalo tsa rekoto e o kopang go e neelwa, go akaretsa le nomoro ya referense fa o e itse, go thusa gore rekoto eo e bonwe kwa e teng. (Fa phatlha e e neetsweng e sa lekana, tsweetswee tswelela mo pampiri e nngwe kwa thoko mme o e mametlelele mo foromong eno. Ditsebe tsotlhe tse di oketsegileng di tshwanetse go saeniwa.)

Tlhaloso ya rekoto kgotsa karolo e e matshwanedi ya rekoto:	
Nomoro ya referense, fa e le teng	

Ditlankana dipe fela tse dingwe tsa rekoto	
MOFUTA WA REKOTO <i>(Tshwaya bokose e e maleba ka "X")</i>	
Rekoto e ka sebopego sa foromo e e kwadilweng kgotsa e e gatisitsweng	
Rekoto e na le ditshwantsho tse di bonwang (<i>seno se akaretsa dinepe, diselaete, dikgatiso tsa bidio,</i>	
Rekoto e na le mafoko a a gatisitsweng kgotsa tshedimosetso e e ka tlhagisiwang gape ka lentswe	
Rekoto e ka sebopego sa khompuitara kgotsa sa elektroniki, kgotsa sa go balwa ka mochine	

MOFUTA WA GO NEELWA <i>(Tshwaya bokose e e maleba ka "X")</i>	
Khopi e e gatisitsweng ya rekoto (<i>go akaretsa dikhopi tsa ditshwantsho tse di bonwang, dithanoledi le tshedimosetso e e ka sebopego sa khompuitara kgotsa sa elektroniki, kgotsa sa go balwa ka mochine</i>)	
Dithanoledi tse di kwadilweng kgotsa tse di gatisitsweng tsa ditshwantsho tse di bonwang (<i>seno se akaretsa dinepe, diselaete, dikgatiso tsa bidio, ditshwantsho tse di tlhagisitsweng ka khompuitara, diseketšhe, jalo le jalo</i>)	
Thanoledi ya mmimo (<i>setlankana se se kwadilweng kgotsa se se gatisitsweng</i>)	
Khopi ya rekoto ka flash drive (<i>go akaretsa ditshwantsho tse di bonwang le dipina</i>)	
Khopi ya rekoto ka diski ya khomphekete (<i>go akaretsa ditshwantsho tse di bonwang le dipina</i>)	
Khopi ya rekoto e e bolokilweng mo sefareng ya bobolokelo ya mo moweng	

MOFUTA WA GO NEELWA	
Tlhatlhobo ya botho ya rekoto kwa atereseng e e kwadisitsweng ya bolaodi jwa botlhe/poraefete go akaretsa go reetsa mafoko a a gatisitsweng, tshedimose tso e e ka tlhagisiwang gape ka modumo, kgotsa tshedimose tso e e ka sebopego sa khompiutara kgotsa sa elektroniki kgotsa go buisiwa ka mochine)	
Ditirelo tsa poso go aterese ya poso	
Ditirelo tsa poso go aterese ya mmila	
Tirelo ya thomelo ya dilo go aterese ya mmila	
Fekese ya tshedimose tso e e kwadilweng kgotsa e e gatisitsweng (go akaretsa thanoledi)	
Go romelwa ga tshedimose tso ka imeile go akaretsa dipina fa go le maleba)	
Kabelano/phetiso ya faele ya mo moweng	
Puo e o e batlang (Elatlhoko gore fa rekoto e seyo ka puo e o e batlang, o tla e newa ka puo e e e leng teng ka yone)	

DITLANKANA TSA TSHWANELO E E DIRISIWANG KGOTSA E E SIRELEDIWANG	
Fa phatlha e e neilweng e sa lekana, tsweetswee tswelela mo tsebeng e sele mme o e manege mo Foromong eno.. Mokopi o tshwanetse go saena ditsebe tsotlhe tse di oketsegileng.	
Bontsha gore ke tshwanelo efe e e tshwanetseng go diragadiwa kgotsa go sirelediwa	

Goreng	
tshwanelo e e umakilweng fa godimo:	

a) <i>Tuediso ya mokopi e tshwanetse go dirwa pele ga kopo e ka akanyediwa.</i> b) <i>O tla itsisiwe ka selekanyo sa madi a a tshwanetseng go duelwa gore o newe dilo.</i> c) <i>Tuelo e e duelwang go neelwa rekoto e ikaegile ka sebopego se o e batlang ka sone le nako e e utlwalang ya go batla rekoto le go baakanyetsa.</i> d) <i>Fa e le gore o tshwanelegela gore o seka wa duela tuediso epe fela, tsweetswee bolela lebaka la go bo o sa tshwanela go duedisiwa</i>	
Lebaka:	

O tla itsisiwe ka go kwalelwa fa kopo ya gago e amogetswe kgtosa e gannwe mme fa e amogetswe ditshenyegelo tse di amanang le kopo eo., fa di le teng. Tsweetswee supa mokgwa o o batlang re ikgolaganya nao ka one:

Aterese ya Poso	Fekese	Puisang ya Elektroniki (Please specify)

Saenilwe kwa _____ ka letsatsi la _____ ka 20 _

Mosaeno wa Mokopi / motho yo go dirwang kopo mo boemong jwa gagwe

TIRISO YA MO OFISING

Nomere ya referense:	
Kopo e amogetsweng ke: (Bolela Maemo, Leina le Sefane tsa Modiredi wa Tshedimosetso)	
Letlha la go amogelwa:	
Dituediso:	
Diphositi (fa e le teng):	

Mosaeno wa Modiredi wa Tshedimosetso

MAMETLELELO 3

DITUEDISO MALEBANA LE BALAODI BA PORAEFETE TUMALANONG LE PAIA

Selwana	Tlhaloso	Tlhwatlhwa
1.	Tuelo e duelwa ke mokopi mongwe le mongwe	R140.00
2.	Khopi ya fotokopi/gatisitsweng ka bontsho le bosweu ya tsebe ya bogolo jwa A4	R2.00 tsebe nngwe le nngwe kgotsa karolo ya yone.
3.	Khopi e e gatisitsweng ya tsebe ya bogolo jwa A4	R2.00 tsebe nngwe le nngwe kgotsa karolo ya yone.
4.	Khopi ya sebopego se se buisiwang ka khompiutara: i. Flash drive (e tla neelwa ke mokopi) ii. Disiki ya khompekete - Fa e neetswe ke mokopi - Fa e neetswe mokopi	R40.00 R40.00 R60.00
5.	Go kwalololwa ga ditshwantsho tse di bonwang tsebe nngwe le nngwe ya bogolo jwa A4	Tirelo e tla batliwa kwa ntle. E tla ikaega ka koteishene ya motlamedi wa tirelo eo.
6.	Khopi ya ditshwantsho tse di bonwang	
7.	Go kwalololwa ga rekoto ya modumo, tsebe nngwe le nngwe ya bogolo jwa A4	R24.00
8.	Khopi ya sebopego sa rekoto ya modumo: iii. Flash drive (e tla neelwa ke mokopi) iv. Disiki ya khompekete - Fa e neetswe ke mokopi - Fa e neetswe mokopi	R40.00 R40.00 R60.00
9.	Go batlana le go baakanyetsa rekoto gore e ntshiwe ka ura nngwe le nngwe kgotsa karolo ya ura, go sa akarediwe ura ya ntlha, e e tlhokegang go e batla le go e baakanyetsa. Ga e fete palogotlhe ya tlhwatlhwa ya:	R145.00 R435.00
10.	Diphositi: Fa go batla go feta diura di le 6	Nngwe tharong ya tlhwatlhwa ya kopo nngwe le ngwe e balwa go ya ka karolwana 2 go ya go 8.
11.	Go posa, imeile kgotsa phetiso epe fela e nngwe ya elektroniki	Tshenyegelo tota, fa e le teng.

MAMETLELELO 4

PHELELO YA KOPO LE DITUELO TSE DI TSHWANETSENG GO DUELWA

Tshwaya:

- 1) *fa kopo ya gago e amogetswe-*
 - a) *Madi a dipositie, (fa a le teng), a duelwa pele ga kopo ya gago e diragadiwa; le*
 - b) *Rekoto/karolo ya rekoto e e kopilweng e tla gololwa fela fa bosupi jwa tuelo bo amogetswe.*
- 2) *Tsweetswee dirisa nomore ya referense e e fa tlase mo dipuisanong tsotlhe tsa mo isagweng.*

Nomore ya referense: _____

GO: (Leina la mokopi)

Bona fano kopo ya gago ya letlha la.

1. O kopile:

Tlhatlhobo ya botho ya tshedimosetso kwa atereseng e e kwadisitsweng ya balaodi ba botlhe /poraefete (go akaretsa go reetsa mafoko a a gatisitsweng, tshedimosetso e e ka tlhagisiwang gape ka modumo, tshedimosetso yotlhe ya sebopego sa khompuitara kgotsa elektroniki kgotsa go buisiwa ka mochine) ke mahala. O tlhoka go tsenya kopo ya go beelana nako ya go tla go tlhatlhoba tshedimosetso mme o tle le Foromo eno. Fa e le gore o tlhoka khopi epe fela ya tshedimosetso ka sebopego sepe fela, o tla tshwanelwa ke go duela madi jaaka fa a kailwe mo go Mametlelelo 3.	
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KGOTSA

2. O kopile:

Dikhopi tse di gatisitsweng tsa tshedimosetso (go akaretsa dikhopi tsa ditshwantsho dipe tse di bonwang, kwalololo le tshedimosetso ya sebopego sa khompuitara kgotsa elektroniki kgotsa tse di buisiwang ka mochine)	
Kwalololo e e kwadilweng kgotsa e e gatisitsweng ya ditshwantsho tse di bonwang (seno se akaretsa dinepe, diselaete, dikgatiso tsa bidio, ditshwantsho tse di tlhagisitsweng ka khompuitara, diseketšhe, jalo le jalo)	
Kwalololo ya dipina (setlankana se se kwadilweng kgotsa se se gatisitsweng)	
Khopi ya tshedimosetso ka flash drive (go akaretsa ditshwantsho tse di bonwang le dipina)	
Khopi ya tshedimosetso mo disiking ya khomphekete (go akaretsa ditshwantsho tse di bonwang le dipina)	
Khopi ya rekoto e e bolokilweng mo sefareng ya bobolokelo ya mo moweng	

3. Go tla romelwa:

Ditirelo tsa poso go aterese ya poso	
Ditirelo tsa poso go aterese ya mmila	
Tirelo ya thomelo ya dilo go aterese ya mmila	
Fekese ya tshedimosetso e e kwadilweng kgotsa e e gatisitsweng (go akaretsa thanoledi)	
Go romelwa ga tshedimosetso ka imeile go akaretsa dipina fa go le maleba)	
Kabelano/phetiso ya faele ya mo moweng	

Puo e o e batlang (Elatlhoko gore fa rekoto e seyo ka puo e o e batlang, o tla e newa ka puo e e e leng teng ka yone)	
--	--

Tsweetswee elatlhoko gore kopo ya gago e:

Amogetswe

E gannwe ka mabaka a a latelang:

4. Dituelo tse o tshwanetseng go di duela mabapi le kopo ya gago:

Selwana	Ditshenyegelo tsa tsebe nngwe le nngwe ya bogolo jwa A4/selwana	Palo ya ditsebe/dilwana	Palogotlhe
Fotokhopi			
Khopi e e gatisitsweng			
Khopi ya sebopego se se buisiwang ka khompiutara: i. Flash drive (e tla neelwa ke mokopi) ii. Disiki ya khompekete - Fa e neetswe ke mokopi	R40.00 R40.00 R60.00		
Go kwalololwa ga ditshwantsho tse di bonwang, pampiri ya bogolo jwa A4	Tirelo e tla batliwa kwa ntle. E tla ikaega ka koteishene ya motlamedi wa tirelo eo.		
Khopi ya ditshwantsho tse di bonwang			
Go kwalololwa ga kgatiso ya modumo, bogolo jwa A4 nngwe le nngwe	R24.00		

Khopi ya sebopego sa rekoto ya modumo:	R40.00		
v. Flash drive (e tla neelwa ke mokopi)	R40.00		
vi. Disiki ya khompekete	R60.00		
- Fa e neetswe ke mokopi - Fa e neetswe mokopi - Fa e neetswe mokopi			
Phetiso ka poso, imeile kgotsa epe fela ya elektroniki:	Ditshenyegelo tota		
PALOGOTLHE:			

5. Diphositi e e duelwang (fa patlo e feta diura di le thataro):

Ee

Nnyaa

Diura tsa patlo

Madi a diphositi
(e balwa ka
nngwetharong ya
palogotlhe ya kopo
nngwe le nngwe)

Madi a tshwanetse go duelwa mo akhaontong e e latelang ya banka:

Leina la Banka:

Leina la mong wa akhaonto: _____

Mofuta wa akhaonto: _____

Nomere ya akhaonto: _____

Khoutu ya lekala: _____

Nomere ya refense: _____

Romela bosupi jwa tuelo go: _____

Saenilwe kwa _____ ka letsatsi _____ la _____
ka 20 _____

Modiredi wa Tshedimosetso

MAMETLELELO 5

FOROMO YA KOPO YA POPIA MALEBANA LE GO BAAKANNGWA / GO PHIMOLWA

KOPO YA GO BAAKANNGWA KGOTSA GO PHIMOLA GA TSHEDIMOSETSO YA BOTHO KGOTSA GO SENNGWA KGOTSA GO PHIMOLWA GA REKOTO YA TSHEDIMOSETSO YA BOTHO MABAPI LE KAROLO 24910 YA MOLAO WA TSHIRELETSO YA TSHEDIMOSETSO, 2013 (MOLAWANA. 4 WA 2013)

MELAWANA E E MABAPI LE TSHIRELETSO YA TSHEDIMOSETSO YA BOTHO, 2018

[Molawana 3]

Ntlha:

- 1 *Diafidafiti kgotsa bosupi jwa ditokumente jaaka go tshwanela gore go tshegediwa kopo di ka nna tsa kgomarediwa.*
- 2 *Fa phatlha e e neilweng ya Foromo eno e sa lekana, romela tshedimosetso e le Mametleleo go Foromo eno le go saena tsebe nngwe le nngwe.*
- 3 *Tlatsa jaaka fa go tshwanelang gone.*

Tshwaya bokose e e matshwanedi ka "x".

Kopo ya:

☐

Go baakanngwa kgotsa go phimola ga tshedimosetso ya botho e e kaga mong wa tshedimosetso e e tshwerweng ke kgotsa e e kafa tlase ga taolo ya leloko le le ikarabelelang.

☐

Go senngwa kgotsa go phimolwa ga rekoto ya tshedimosetso ya botho kaga mong wa tshedimosetso e e tshwerweng ke kgotsa e e kafa tlase ga taolo ya leloko le le ikarabelelang le yo o sa tiholong a letleletswe go boloka rekoto eo ya tshedimosetso.

A	DINTLHA TSA MONG WA TSHEDIMOSETSO
Maina le sefane / leina le le kwadisitsweng la tshedimosetso setlhogo:	
Sesupi se se tlhomologileng/ Nomore ya lekwaloitshupo:	
Aterese ya lefelo, poso kgotsa ya kgwebo	
	Khoutu ()

Dinomore tsa go ikgolaganya:	
Nomoro ya fekese/Imeile aterese:	
B	DINTLHA TSA LELOKO LE LE IKARABELELANG
Maina le sefane / leina le le kwadisitsweng la leloko le le ikarabelelang:	
Aterese ya lefelo, poso kgotsa kgwebo:	
	Khoutu ()
Dinomore tsa go ikgolaganya:	
Nomoro ya fekese/ Imeile aterese:	
C	TSHEDIMOSETSO E E TSHWANETSENG GO BAAKANNGWA/PHIMOLWA/ FEDISIWA/ SENNGWA
D	MABAKA A GO *BAAKANNGWA KGOTSA GO PHIMOLWA GA TSHEDIMOSETSO YA BOTHO KAGA MONG WA TSHEDIMOSETSO MABAPI LE KAROLO 24(1)(a) E E TSHWERWENG KGOTSA E E KAFA TLASE GA TAOLO YA LELOKO LE LE IKARABELELANG; le kgotsa MABAKA KGOTSA *GO SENNGWA KGOTSA GO PHIMOLWA GA REKOTO YA TSHEDIMOSETSO YA BOTHO KAGA MONG WA TSHEDIMOSETSO MABAPI LE KAROLO (24)(1)(b) E LELOKO LE LE IKARABELELANG LE SA TLHOLENG LE LETLELETSE GO E BOLOKA.

	<i>(Tsweetswee neelang ka mabaka ka botlalo a kopo)</i>

Saenilwe kwa ka letsatsi la20.....

.....

Mosaeno wa mong wa tshedimosetso/ motho yo o tlhophilweng

MAMETLELELO 6

POPIA FOROMO YA KGANETSO

GO GANEDIWA GORE GO BEREKANWE LE TSHEDIMOSETSO YA BOTHO MABAPI LE KAROLO 11(3) YA TSHIRELETSO YA MOLAO WA TSHIRELETSO YA BOTHO, 2013 (MOLAO. 4 WA 2013) MELAWANA E E MALEBANA LE TSHIRELETSO YA TSHEDIMOSETSO YA BOTHO, 2018

[Molawana 2]

Ntlha:

- 1 *Diafidafiti kgotsa bosupi jwa ditokumente jaaka go tshwanela gore go tshegediwa kopo di ka nna tsa kgomarediwa.*
- 2 *Fa phatlha e e neilweng ya Foromo eno e sa lekana, romela tshedimosetso e le Mametleleo go Foromo eno le go saena tsebe nngwe le nngwe.*
- 3 *Tlatsa jaaka fa go tshwanelang gone.*

A	DINTLHA TSA MONG WA TSHEDIMOSETSO
Maina le sefane/ kwadisitsweng leina la mong wa tshedimosetso:	
Sesupi se se tlhomologileng/ Nomore ya lekwaloitshupo:	
Aterese ya lefelo, poso kgotsa ya kgwebo	
	Khoutu ()
Dinomore tsa go ikgolaganya:	
Nomore ya fekese/lmeile aterese:	
B	DINTLHA TSA LELOKO LE LE IKARABELELANG
Maina le sefane / Kwadisitsweng leina la leloko le le ikarabelelang	

Aterese ya lefelo, poso kgotsa kgwebo:	
	Khoutu ()
Dinomore tsa go ikgolaganya:	
Nomoro ya fekse/ Imeile aterese:	
C	MABAKA A KGANETSO MABAPI LE KAROLO 11(1)(d) go ya go (f) <i>(Tweetswee neelana ka mabaka ka botlalo a kganetso)</i>

Saenilwe kwa ka letsatsi la20.....

.....

Mosaeno wa mong wa tshedimosetso/ motho yo o tlhophilweng