

DANGOTE CEMENT SOUTH AFRICA (PTY) LTD

Nomore-Ikwadiso ya Khampani:

2004/034277/07

MANUAL

ka ga

Karolo 51 ya

Molawana Wa Thotloetso Ya Go Abelana Ka Tshedimosetso No.2 Wa 2000

("PAIA")

Letlha la Tlhagiso:

Tokololo:

Letlha la Tlhatlhobo:

KAEDI

1. **Ketapele ya khampani le gore ke kgwebo ya mofuta ofe**
2. **Dintlha Tsa Khampani Tsa go Ikgolaganya**
3. **Kaelo ya Dikopo tsa PAIA**
4. **Direkoto tse di bolokilweng malebana le Peomolao e nngwe**
5. **Direkoto tse di leng teng kwa ntle ga kopo ya PAIA**
6. **Thulaganyo ya Direkoto tse di tlhokang kopo ya PAIA**
7. **Tshedimosetso ya kafa o ka dirang kopo ya PAIA ka gone**
8. **Dituediso Tse di Beilweng**
9. **Tshedimosetso e e malebana le POPIA**

Mametlelelo 1 – Kopo ya Khopi ya Kaedi

Mametlelelo 2 – Kopo ya go Fitlhelela Foromo ya Direkoto

Mametlelelo 3 - Dituediso

Mametlelelo 4 – Phelelo ya Kopo le Dituelo Tse di Tshwanetseng go Duelwa

Mametlelelo 5 – Foromo ya Kopo ya POPIA ya Paakanyo / Phimolo

Mametlelelo 6 – Foromo ya Kganetso ya POPIA

1. MATSENO A KHAMPHANI LE MEFUTA YA KGWEBO

- 1.1. **DANGOTE CEMENT SOUTH AFRICA (PTY) LTD e dira e bo e rekisa semente.**
- 1.2. **Dangote Cement South Africa (Pty) Ltd e na le balekane ba kgwebo ba ba latelang:**
 - 1.2.1. **Sephaku Development (Pty) Ltd (2005/006244/07);**

- 1.2.2. Sephaku Enterprise Development (Pty) Ltd (2007/012494/07);
 - 1.2.3. Sephaku Delmas Properties (Pty) Ltd (2004/034404/07);
 - 1.2.4. Blue Waves Properties 198 (Pty) Ltd (2008/010840/07);
 - 1.2.5. Dangote Dwaalboom Mining (Pty) Ltd (2009/013779/07);
 - 1.2.6. Beneficial Ingenuity (Pty) Ltd (2018/362373/07); le
 - 1.2.7. Sephaku Limestone and Exploration (Pty) Ltd (2006/028736/07).
- 1.3. Manyuale ono o diretswe Dangote Cement South Africa (Pty) Ltd mme gape o dira le mo balekaneng ba kgwebo ba ba umakilweng fa godimo.
- 1.4. Molawana Wa Thotloetso Ya Go Abelana Ka Tshedimose tso No.2 Wa 2000 ("**PAIA**"), mmogo le peomolao tso tse di maleba, di go neela tshwanelo ya go bona tshedimose tso ya mekgatlho ya batho botlhe le ya poraefete fa o dira kopo ya tshedimose tso e e ntseng jalo e le go diragatsa ditshwanelo dipe fela tsa gago.
- 1.5. Fa o dira kopo e e ntseng jalo, mekgatlho wa batho botlhe kgotsa wa poraefete o tshwanetse go go neela tshedimose tso eo ntle le fa PAIA kgotsa molao ope o mongwe o o reng direkoto tse di nang le tshedimose tso e e ntseng jalo di seka tsa gololwa.
- 1.6. Malebana le maikaelelo a Manyuale ono, re a bo re lebisitse go Dangote Cement South Africa (Pty) Ltd le balekane ba yone ba kgwebo fa re bua ka "Khampani", "rona", "rotlhe" kgotsa "sa rona". Re kopantse mmogo Manyuale ono go go itsise le go go kaela ka mekgwatsamaiso le ditlhokafalo tse dingwe tse ka tsone kopo ya PAIA e tshwanetseng go di latela.

2. DINTLHA TSA KHAMPANI TSA GO IKGOLAGANYA¹

- 2.1. Re akantse gore go botlhokwa gore, pele ga re tsena mo dintlheng ka botlalo tsa kafa o ka dirang ka teng go romela kopo ya PAIA ko go rona, re go itsise pele Bakaedi ba rona ba Boto. Bone ke:
- 2.1.1. Duan Claassen (Mokaedi Khuduthamaga)
 - 2.1.2. Aliko Dangote (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.3. Michel Puchercos (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.4. Gnanadoss Devakumar (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.5. Marcus Olakunle Alake (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.6. Dr Lelau Mohuba (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.7. Ronald Sibongiseni Ntuli (Mokaedi yo e Seng Mokhuduthamaga yo o Ikemetseng)
 - 2.1.8. Abdullahi Sarki Mahmoud (Mokaedi yo e Seng Mokhuduthamaga yo o Ikemetseng)
 - 2.1.9. Neil Robus Crafford-Lazarus (Mokaedi yo e Seng Mokhuduthamaga)
 - 2.1.10. Suleiman Oladapo Olarinde (Mokaedi wa tsa Madi)

2.2. DINTLHA TSA GO IKGOLAGANYA TSA MODIREDI WA RONA WA TSA TSHEDIMOSE TSO

¹ Karolo 51 (1) (a) ya PAIA.

Modiredi wa Tsa Tshedimosetso: Jennifer Bennette (Mokwaledi wa Khamphani)

Aterese ya Poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya Mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and
John Vorster Streets, Irene, Pretoria.
Nomore ya Mogala: 012-684 6300
Nomore ya Fekese: 012-684 6409
Imeile: jbennette@sepcem.co.za

legal@sepcem.co.za

Motlatsi wa Modiredi wa Tsa Tshedimosetso: Jennifer Bennette

Aterese ya Poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya Mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and
John Vorster Streets, Irene, Pretoria.
Nomore ya Mogala: 012-684 6300
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Imeile: j.bennette@sepcem.co.za

2.3. **DINTLHA TSA GONIKGOLAGANYA LE MOTLATSI WA OFISARA YA TSHEDIMOSETSO:**

Khumo Mphake (Mookamedi wa Mokgatlho wa tsa Tiro)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and
John Vorster
Streets, Irene, Pretoria.
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Thasen Nair (Mookamedi wa tsa Dikoloto)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
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John Vorster Streets, Irene, Pretoria.
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Maryka Hechter (Mokaedi wa tsa Ditheko)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and
John Vorster Streets, Irene, Pretoria.
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Nomoro ya Fekese: 012-684 6409
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Alwyn Hechter (Mookamedi wa tsa Tsamaiso le Ditiragalo)

Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and
John Vorster Streets, Irene, Pretoria.
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Imeili: legal@sepcem.co.za

Antonnette Goosen (Molaodi wa tsa Kgwebo)
Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
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Nomoro ya Fekese: 012-684 6409
Imeili: legal@sepcem.co.za

Kerosha Davids (Mookamedi wa tsa Theko)
Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
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Nomoro ya Fekese: 012-684 6409
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Asina Maharaj (Mookamedi wa Diakhaonto tse di Patelwang)
Aterese ya poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
Nomoro ya Mogala: 012-684 6300
Nomoro ya Fekese: 012-684 6409
Imeili: legal@sepcem.co.za

Alfred Radebe (Oditara ya Mogare)
Aterese ya Poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya Mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
Nomoro tsa Mogala: 012-684 6300
Nomoro tsa Fekese: 012-684 6409
Imeili: legal@sepcem.co.za

Mziwakhe Matola (Mookamedi wa tsa Tshoganyetso)
Aterese ya Poso: P.O. Box 68149, Highveld, Centurion, 0169
Aterese ya Mmila: First floor, Block A, Southdowns Office Park, cnr. Karee and John Vorster Streets, Irene, Pretoria.
Nomoro tsa Mogala: 012-684 6300
Nomoro tsa Fekese: 012-684 6409
Imeili: legal@sepcem.co.za

3. KAELO YA DIKOPO TSA PAIA

- 3.1 Mokgwatsamaiso wa go romela kopo ya PAIA o ka lapisa eleruri, tota le mo baemeding ba semolao ba ba thapisitsweng. E le gore re thuse bao ba sa tlwaelanang le dikopo tsa PAIA, Karolo 10 ya PAIA e laetse ba Peomolao ya Tshedimosetso go go dira Kaedi e e nang le tshedimosetso ya go go thusa go tshologanya kafa o ka diragatsang ditshwanelo tsa gago ka teng kafa tlase ga PAIA ("Kaedi"). E teng ka dipuo tsotlhe tsa semolao tsa Aforika Borwa le ka mokwalo wa difofu.
- 3.2 Fa e le gore o na le dipotso dipe fela, kgotsa o tlhoka khophi ya Kaelo eno, tsweetswee ikgolaganyo le Mmeimolao wa Tshedimosetso ka tshamalalo go:

Mmeimolao wa Tshedimosetso (Aforika Borwa)
33 Hoofd Street,
Forum III, 3rd Floor Braampark
Braamfontein
Johannesburg
P.O Box 31533

Webosaete: www.justice.gov.za/infocore/

Imeile: complaints.IR@justice.gov.za

3.3 [Khopi ya Kaedi gape e teng ka dipuo tse pedi tsa Aforika Borwa kwa ofising ya rona, gore batho botlhe ba e sekaseke ka nako ya diura tse di tlwaelegileng tsa tiro.](#)

3.4 Tsweetswee dirisa foromo e e mo go Mametlelo 1 go kopa khopi ya kaedi go tswa mo Khampaning, Ga o kitla o duedisiwa madi ape fa o kopa khopi ya Kaedi.

4. DIREKOTO TSE DI BOLOKILWENG MALEBANA LE PEOMOLAO E NNGWE²

4.1 Re dira kgwebo ya rona mo bodirelong jo bo beetsweng melao thata. Re kafa tlase ga melao e le mentsi le melawana, e mengwe ya yone e tlhoka gore re boloke direkoto tse di rileng. Re beetse thoko melao e re ka tswang re le kafa tlase ga yone mme e re tlhoka gore re boloke direkoto tse di rileng.

Nom	Refo	Molao
1	Nom. 4 wa 2013	Molao wa Tshireletso ya Tshedimose tso ya Botho
2	Nom. 71 wa 2008	Molao wa Dikhampani
3	Nom. 4 wa 2013	Molao wa Tshireletso ya Moreki
4	Nom. 58 wa 1962	Molao wa Lekgetho la Lotseno
5	Nom. 89 wa 1991	Molao wa Lekgetho la Boleng jo bo Tsentsweng
6	Nom. 4 wa 2002	Molao wa Meneelo ya Inshore nse ya Botlhokatiro
7	Nom. 75 wa 1997	Molao wa Maemo a Motheo a Phiro
8	Nom. 85 wa 1993	Molao wa Boitekanelo le Pabalesego mo Tirong
9	Nom. 55 wa 1998	Molao wa Tekatekano mo go Tsa Phiro
10	Nom. 66 wa 1995	Molao wa Ditirisano Tsa Tiro
10	Nom. 53 wa 2003	Molao wa Botlhe wa go Matlafatsa Batho Bantsho
11	Nom. 107 wa 1998	Molao wa Tsamaiso ya Bosetšhaba ya Tikologo
12	Nom. 29 wa 19956	Molao wa Boitekanelo le Pabalesego ya Meepo

5. DIREKOTO TSE DI LENG TENG KWA NTLE GA KOPO YA PAIA

5.1. Epe fela ya tshedimose tso e e leng teng mo webosaeteng ya rona www.sephakuce ment.co.za.

5.2. Ditokumente, diboroutšhara, dipampitshana, dibukana dipe fela tse re di dirang gore re dirisiwe ke batho botlhe.

6. LENAANE LA DIREKOTO TSE DI TLHOKANG KOPO YA PAIA³

6.1 PAIA e re tlhoka gore re dire gore direkoto tsa rona di fitlhelwe motlhofo. E le go dira jalo, re tlhalositse fa tlase fano, dingwe tsa dikgang tsa botlhokwa tse re bolokang direkoto tsa rona, tse di kgaogantsweng go ya ka ditlhopha:

Setlhopha	Rekoto
Mokwaledi wa Khampani	Ditokumente tsa Kwadisokgwebo Memorantamo wa Kwadisokgwebo Metsotso ya dikokoano tsa Bakaedi ba Boto Metsotso ya Dikokoano Kakaretso

² Karolo 51 (1) (c) ya PAIA.

³ Karolo 51 (1) (b) (iv) ya PAIA.

	<p>Maitlamo a a Kwadilweng Direkoto tse di malebana le go tlhomiwa ga Bakaedi / baruni / mokwaledi wa khampani Rejisetara ya Dishere le Direjisetara Tsa Semolao Direkoto Tse Dingwe Tsa Semolao</p>
Semolao	<p>Dikonteraka tsa maloko a boraro Dikgang tsa dikgato tsa semolao</p>
Tsa Madi	<p>Diteitemente tsa Ngwaga le Ngwaga Tsa Madi Dituelo Tsa Lekgetho Direkoto Tsa Diakhaonto Direkoto Tsa Banka Diteitemente Tsa Banka Ditšheke Tse di Duetsweng Direkoto tsa Banka Tsa Elektroniki Rejisetara ya Dithoto Ditumalano Tsa Rente Ditshupomelato</p>
Lefapha la go Hirwa ga Batho	<p>Dikonteraka Tsa Phiro Dipholisi le mekgwatsamaiso ya phiro Leano la Tekatekano ya Phiro Direkoto Tsa Inshoreense ya Boitekanelo Direkoto Tsa Letlole la Penshene Ditshakatsheko tsa mo teng ga khampani le direkoto tsa dikgatokgalemo Direkoto Tsa Dituelo Melao ya dikgatokgalemo Direkoto tsa tseo ya matsatsi mo tirong Direkoto tsa thapiso le dimanyuale Bukana ya Ditaelo ya Badiri Direkoto tsa botho tse di neelwang ke badiri Direkoto tse dingwe tsa semolao Dipuisano tsa teng</p>
Boitekanelo le Pabalesego	<p>Tshedimose tso ya boitekanelo jwa modiri</p>
Botegeniki Jwa Tshedimose tso	<p>Dintlha tsa didiriswa Tshedimose tso kaga neteweke ya khampani</p>
Direkoto tsa Lekgetho la Lotseno	<p>Direkoto tsa PAYE Ditokumente tse di newang badiri mabapi le boikaelelo jwa lekgetho la lotseno Direkoto tsa dituelo tse di duetsweng SARS mo boemong jwa modiri Ditatelomolao tse dingwe tso tle tsa semolao VAT; Dituediso Tsa Ditirelo Tsa Kgaolo Dituediso Tsa Tlhabololo ya Bokgoni UIF Tuelo ya Modiri wa Tiro</p>

7. TSHEDIMOSE TSO YA KAFA O KA DIRANG KOPO YA PAIA KA GONE⁴

⁴ Karolo 53 ya PAIA.

- 7.1 Fa e le gore o ka rata go dira kopo ya PAIA go Khampani, o tshwanetse wa dira jalo ka Foromo 2 ya Mametlelelo A go Kitsiso ya Puso Nom. R757 ya letlha la 27 August 2021, kgotsa foromo e e batlang e tshwana thata le yone. Molemong wa gago, re kgomareditse gape le foromo eno mo Manyualeng ono. E kgomareditswe jaaka Mametlelelo 1.
- 7.2 Go botlhokwa gore o re neele dintlha tse di lekaneng go kgontsha Khampani go lemoga:
- (a) (Di)rekoto tse di kopilweng;
 - (b) Mokopi (mme fa e le moemedi a tsenyang kopo, tshupo ya boemedi);
 - (c) Mofuta wa go fitlhelela o o tlhokiwang.
 - (d) (i) Aterese ya poso le aterese ya imeile ya mokopi wa Rephaboliki;
(ii) Fa mokopi a eletsa go itsisiwe ka tshwetso ka mokgwa ope fela (mo godimo ga wa go kwalwa) mokgwa le dintlha tsa teng;
 - (e) Tshwanelo e mokopi a batlang go e diragatsa kgotsa go e sireletsa e na le tlhaloso ya lebaka la go bo rekoto e batliwa gore go diragadiwe kgotsa go sirelediwe tshwanelo.
- 7.3 Fa e le gore ga o dirise Foromo e e Tlwaelegileng (Mametlelo 2), kopo ya gago e ka nna ya ganwa ka ntlha ya go tlhabela ga tatelomolao wa mokgwatsamaiso, ya ganwa (fa e le gore go ga neelwa tshedimosetso e e lekaneng kgotsa ka tsela e nngwe) kgotsa ya diegisiwa.
- 7.4 Fa o tlhoka thuso ya go tlatsa foromo ya kopo, Khampani e ka go thusa go dira jalo mahala ntle le tuelo epe.
- 7.5 Modiredi wa Tshedimosetso, o tla, ka bonako jo bo kgonegang le mo malatsing a le masomeamararo (30) morago ga kopo e sena go amogelwa, dira tshwetso ya go neela kopo kgotsa go e gana.
- 7.6 Re ka nna ra gana kopo ya go tsena mo rekotong fa go direga se se latelang:
- (a) Fa go nale tshenolo ka tshedimosetso ya motho wa boraro. Seo se akaretsa moswi.
 - (b) Kopo ya rekoto e e nang le tshedimosetso ya tsa kgwebo ya motho wa boraro;
 - (c) Kopo ya rekoto e e nang le tshedimosetso e e bofitlha ya motho wa boraro;
 - (d) Go sireletsa mongwe le mongwe le go sireletsa lefelo;
 - (e) Go sireletsa tshedimosetso ya patlisiso ya motho wa boraro le go sireletsa tshedimosetso ya patlisiso ya DCSA.
- 7.7 O tla amogela molaetsa wa gore a kopo ya gago e gannwe kgotsa e amogetswe. Fa e le gore kopo ya gago e ne e amogetswe, re tla go fa kgakololo ka tuediso ya phitlhelelo e e tshwanetseng go duelwa mmogo le fomete e e tla neelwang ka yone. Fa e le gore ga o itumelele tuediso ya phitlhelelo, o ka nna wa tsenya ngongorego kwa go Mmeimolao wa Tshedimosetso kgotsa go ikuela kwa Kgotsatshekelo Kgolo.⁵
- 7.8 Fa e le gore patlo kgotsa paakanyo ya rekoto, go ya ka pono ya Modiredi wa Tshedimosetso, e tla tlhoka diura tse di fetang tse 6, re tla tlhoka gore o duele dipositi, karolwana ya tuediso ya go fitlhelela tshedimosetso. Re tla go itsise mo foromong e e tsamaelanang le foromo e e mo go Mametlelelo 4.
- 7.9 Fa kopo ya gago e gannwe, Modiredi wa Tshedimosetso o tla go naya mabaka a a kwadilweng. Fa e le gore ga o itumelele gore kopo e gannwe, o ka nna wa tsenya ngongorego kwa go Mmeimolao wa Tshedimosetso kgotsa go ikuela kwa Kgotsatshekelo Kgolo kgatlhanong le go ganwa ga kopo.⁶

⁵ Karolo 56 (2) ya PAIA.

⁶ Karolo 56 (3) ya PAIA.

- 7.10 Fa re palelwa ke go go araba mo malatsing a le masomeamararo (30) morago ga gore kopo e amogelwe, seo se tla raya gore, kopo ya gago e gannwe.⁷
- 7.11 Mo maemong mangwe, re ka nna ra kopa katoloso. Ka sekai, fa o kopa palo e e kwa godimo ya direkoto kgotsa fa go batlana le direkoto go tshwanelwa ke go dirwa kwa dikagong tse di seng mo toropong e le nngwe kgotsa toropokgolo e e jaaka ntlokgolo ya rona kgotsa fa o re naya tetla ya katoloso.⁸

8. DITUELO TSE DI BEILWENG⁹

- 8.1 Tsweetswee elatlhoko gore gape o tla tlhoka go duela dituelo tse di beilweng. Lenaane la dituelo tse di beilweng malebana le dikopo, le mabapi le phitlhelelo ya direkoto (fa kopo e amogetswe) le fitlhelwa go Mametlelelo 2 fa tlase.
- 8.2 Fa go baakanyediwa ga direkoto tse di kopilweng go tlhoka se se fetang diura tse di beilweng (thataro), diphositi e tla duelwa (e e sa feteng nngwetharong ya tuediso ya phitlhelelo e e tla duelwang fa kopo e amogetswe).
- 8.3 O ka nna wa tsenya kopo le kgotlatshekelo kgatlhanong le thendara/tuelo ya tuediso e e kopilweng le/kgotsa diphositi.
- 8.4 Direkoto di ka nna tsa nama di sa tshwerwe go fitlhelela dituediso di duelwa pele.
- 8.5 Popego ya tuelo e teng mo webosaeteng ya Mmeimolao wa Tshedimosetso.

9. TSHEDIMOSETSO E E MABAPI LE POPIA¹⁰

- 9.1 Molao wa Tshireletso ya Tshedimosetso ya Botho, 4 wa 2013 ("POPIA") o tlhoka gore re go neele tshedimosetso e e rileng malebana le gore tshedimosetso e re berekang ka yone, gareng ga tse dingwe, e dirisiwa jang, e senolwa jang le go senngwa. Re beile fa tlase fano tshedimosetso e e tlhokegang.
- 9.2 Tshedimosetso ya kafa o ka kopang ka teng tshedimosetso ya gago ya botho kafa tlase ga POPIA
- 9.2.1 Dikopo tsa tshedimosetso ya botho kafa tlase ga POPIA e tshwanetse ya dirwa tumalanong le dipaakanyetso tsa PAIA.¹¹ Tsela eno e tlhalositswe mo serapeng 7 se se fa godimo.
- 9.2.2 Fa re go neela tshedimosetso ya gago ya botho, o na le tshwanelo ya go kopa gore go baakangwe, go phimolwe kgotsa go senngwe tshedimosetso ya gago ya botho, ka foromo e e diretsweng seno.¹² Re kgomareditse foromo jaaka Memetlelelo 3. Gape o ka nna wa gana le gore go dirisiwe tshedimosetso ya gago ya botho mo foromong e e diretsweng seo.¹³ Re kgomareditse foromo go Manyuale ono jaaka Mametlana 4.¹⁴
- 9.2.3 Re tla go naya phopholetso e e kwadilweng ya tuediso ya go go naya tshedimosetso ya gago ya botho, pele ga re go neela ditirelo tseno. Re ka nna ra tlhoka gore o re duele diphositi yotlhe kgotsa karolo ya tuelo pele ga re go naya tshedimosetso ya botho e o e kopileng.¹⁵

⁷ Karolo 58 ya PAIA.

⁸ Karolo 57 ya PAIA.

⁹ Karolo 54 ya PAIA.

¹⁰ Karolo 51(1)(c) ya PAIA fa e setse e fetotswe ke karolo 110 ya POPIA.

¹¹ Karolo 25 ya POPIA.

¹² Karolo 23(2) le 24 ya POPIA.

¹³ Karolo 11(3)(a) ya POPIA.

¹⁴ Foromo 2 ya Melawana e e Malebana le Tshireletso ya Tshedimosetso ya Botho.

¹⁵ Karolo 23(3)(a) le (b) ya POPIA.

9.3 Maikaelelo a go diragatsa¹⁶

9.3.1 POPIA e neelana ka tshedimosetso ya botho ka tsela e e kafa molaong fela mme e le ka mokgwa o o utlwalang o o sa tseenelelang mo (tshedimosetsong ya motho) ya sephiri.

9.3.2 Mofuta wa tshedimosetso ya botho o re berekang ka one o tla ikaega ka gore boikaelelo jwa go e kokoanya ke bofe. Re tla go tlhalosetsa gore ke kantlha ya eng tshedimosetso ya botho e kokoangwa mme re tla berekana le tshedimosetso ya botho ka boikaelelo joo fela.

9.4 Tshedimosetso ya botho e e berekwang¹⁷

Setlhopha sa Ditlhogo tsa Tshedimosetso	Setlhopha sa Tshedimosetso ya Botho
Bareki - Ba e Leng Batho	maina; dintlha tsa go ikgolaganya; aterese ya lefelo le ya poso; letlha la botsalo; nomore ya id; tshedimosetso e e amanang le lekgetho; lotso; bong; dipuisano tsa khupamarama
Bareki – Ba e Seng Batho / Ditheo	maina a batho ba go ikgolaganngwang le bone; leina la semolao la setheo; aterese ya lefelo le ya poso mmogo le dintlha tsa go ikgolaganya; tshedimosetso ya tsa madi; nomore ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo.
Bareki – Batho ba dinaga di sele / Ditheo	maina; dintlha tsa go ikgolaganya; aterese ya lefelo le ya poso, le ya tshedimosetso ya tsa madi; letlha la botsalo; nomore ya lekwalo la mosepele; tshedimosetso e e amanang le lekgetho; lotso; bong; dipuisano tsa khupamarama; nomore ya ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo
Batlamedi ba Tirelo ba ba Konteraka	maina a batho ba go ikgolaganngwang le bone; leina la semolao la setheo; aterese ya lefelo le ya poso mmogo le dintlha tsa go ikgolaganya; tshedimosetso ya tsa madi; nomore ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo

¹⁶ Karolo 51(1)(c)(i) ya PAIA e e kileng ya fetolwa ke karolo 110 ya POPIA.

¹⁷ Karolo 51(1)(c)(ii) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA. Tshedimosetso e e neilweng kafa tlase ga karolo eno e lebisitse go ditlhopha di le dintsi tsa tshedimosetso. Lenaane leno ga le di bontshe tsotlhe.

Motsereganyi / Mogakolodi	maina a batho ba go ikgolaganngwang le bone; leina la semolao la setheo; aterese ya lefelo le ya poso mmogo le dintlha tsa go ikgolaganya; tshedimosetso ya tsa madi; nomore ikwadiso; ditokumente tsa ikwadiso; tshedimosetso e e amanang le lekgetho; bao ba letleletsweng go saenela dilo; bao ba solegelwang molemo; beng ba kgabagare ba solegelwang molemo
Badiri / Bakaedi / Bao e ka Nnang Badiri / Beng ba Dishere / Baithaopi / Maloko a lelapa a modiri / Badiri ba Nakwana	bong, boimana; seemo sa nyalo; motlhobo, dingwaga, puo, tshedimosetso ya thutego; tshedimosetso ya tsa madi; hisetori ya mmereko; nomore ya id; bomonnao; maina a bana, bong, dingwaga, sekolo, ba bala bokae; aterese ya lefelo le ya poso; dintlha tsa go ikgolaganya; dipono, mekgwa ya bokebekwa le/kgotsa direkoto tsa bokebekwa; botsogo; leloko la yunione; dikgatlhego tsa kwa ntle tsa kgwebisano; tshedimosetso ya tsa boitekanelo:
Badirisi ba webosaete / Badirisi ba tiriso	maina, tshedimosetso ya boitshupo ya elektroniki; aterese ya ip; tshedimosetso ya go tsena mo porogeramong, dikhukhi, tshedimosetso ya selegae ya elektroniki; dintlha tsa selefounu, tshedimosetso ya gps.

9.5 Ditlhophapha tsa baamogedi ka boikaelelo jwa go berekana le tshedimosetso ya botho¹⁸

9.5.1 Re ka nna ra neelana ka tshedimosetso ya botho go baamogedi ba ba latelang ba go ka diregang ba e kope:

- Batsamaisi;
- Badiri;
- Badiri ba Nakwana;
- Badiragatsi ba tiro ba konteraka-potlana; le
- Baamogedi ba bangwe ba mekgatlho ya boditshabatshaba.

9.5.2 Re ka nna ra ntsha tshedimosetso ya botho e re e kokoantseng go bape fela ba balekane ba rona ba kgwebo ba ba kwa moseja, ditheo tsa bankane kgotsa batlamedi ba ditirelo ba maloko a boraro, bao re nang le ditirisano tsa kgwebo le bone kgotsa bao ditirelo tsa bone kgotsa dikumo re tlhophang go di dirisa, go akaretsa le ditirelo tsa mo lerung tse di fitlhelwang kwa dikgaolong tsa boditshabatshaba.

9.5.3 Re leka ka natla gore re tsenele ditumelano tse di kwadilweng fa fatshe go netefatsa gore balekane ba bangwe ba rona ba latela melao ya rona ya ditlhokagalo tsa khupamarama le tsa sephiri. Tshedimosetso ya botho gape e ka nna ya ntshediwa ko o fitlhelang re patelesega go ya ka molao kgotsa e le tshwanelo ya molao gore re dire jalo.

9.6 Go fetisiwa ga tshedimosetso ya botho ga mmatota kgotsa go go rulagantsweng ga tolaganyo ya melelwane¹⁹

9.6.1 Re ka nna ra ntsha tshedimosetso ya botho e re kokoantseng go bape fela beng ba rona ba dishere, balekane ba rona ba kgwebo ba ba kwa moseja, ditheo tsa bankane kgotsa batlamedi ba ditirelo ba maloko a boraro, bao re nang le ditirisano tsa kgwebo le bone

¹⁸ Karolo 51(1)(c)(iii) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA.

¹⁹ Karolo 51(1)(c)(iv) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA.

kgotsa bao ditirelo tsa bone kgotsa dikuno re tlhophang go di dirisa, go akaretsa le ditirelo tsa mo lerung tse di fitlhelwang kwa dikgaolong tsa boditshabatshaba. Mafelo ano a akaretsa –

- Nigeria

9.7 Tlhaloso ka kakaretso ya dikgato tsa go sireletsa tshedimosetso²⁰

9.7.1 Khampani e dirisa dikgato tse di maleba, tse di utlwalang tsa botegeniki le tsa mokgatlo go thibela go latlhega ga, go senyega ga kgotsa go senngwa go go sa letlelelwang ga tshedimosetso ya botho le go fithelelwa kgotsa go berekana go go seng kafa molaong ga tshedimosetso ya botho. Ditsela tseno di akaretsa:

- Di-firewall;
- Serweboleta sa tshireletso kgatlhanong le megare le diporotokholo tsa tlhabololo;
- Taolo ya phitlhelelo e e akanyeditsweng le ya mmatota
- Go rulaganngwa ga serwethata le serweboleta go go sireletsegileng fa go agiwa dilwana tsa rona tsa botegeniki jwa tshedimosetso.

MAMETLELELO 1

KOPO YA KHOPI YA KAEDI

Go: *Moneimolao wa Tshedimosetso
P.O Box 31533
Braamfontein,
2017
Aterese ya Imeile: infoereg@justice.gov.za
Nomore ya Mogala: +27 (0) 10 023 5200

KGOTSA

Go: *Modiredi wa Tshedimosetso
[tsenya imeile]

I,

Maina ka Botlalo:				
Mo maemong a me jaaka (tshwaya ka "X"):	Modiredi wa Tshedimosetso		Mo gongwe	
Leina la *bolaodi jwa botlhe/poraefete (fa go le maleba):				
Aterese ya Poso:				

²⁰ Karolo 51(1)(c)(v) ya PAIA e e kileng ya fetolwa ka karolo 110 ya POPIA.

Aterese ya Mmila:				
Aterese ya Imeile:				
Fekese:				
Dinomore tsa Mogala:	Mogala.(B):		Mogala wa lotheke	

fano ke kopa (di)khopi tse di latelang tsa kaedi:

Puo (tshwaya ka "x")		Palo ya Dikhopi	Puo (tshwaya ka "x")		Palo ya Dikhopi
	Sepedi			Sesotho	
	Setswana			siSwati	
	Tshivenda			Xitsonga	
	Afrikaans			English	
	isiNdebele			isiXhosa	
	isiZulu				
Mokgwa wa go di Romela (tshwaya ka "x"):					
Tsaya ka Namana	Aterese ya Poso	Fekese		Puisano ya Inthanete (tswetswee totobatsa)	

Saenilwe kwa ka letsatsi la ka 20.....

.....

Mosaeno wa mokopi

Phimola sepe fela se se seng maleba.

MAMETLELELO 2

KOPO YA GO NEELWA REKOTO

TSHWAYA:

1. *Bosupi jwa boitshupo bo tshwanetse go mametlelelwa ke mokopi.*
2. *Fa dikopo di dirwa mo boemong jwa motho o sele, bosupi jwa go newa dithata tseo, bo tshwanetse go mametlelelwa mo foromong eno.*

GO: Modiredi wa Tshedimosetso

DCSA

P.O. Box 68149, Highveld, Centurion, 0169

First floor, Block A, Southdowns Office Park, cnr.
Karee and John Vorster Streets, Irene, Pretoria.

012-684 6300

012-684 6409

Aterese ya imeile:

Nomere ya Fekese:

Tshwaya ka "X"

Kopo e dirwa ke nna ka namana
me ke motho yo mongwe.

Kopo e dirwa mo boemong jwa

Maemo a kopo e dirwang mo go one (fa e dirwa mo boemong jwa motho yo mongwe)	
Aterese ya Poso	
Aterese ya Mmila	
Aterese ya Imeile	

			Fekese:	
Maina ka botlalo a motho yo go kopiwang mo boemong jwa gagwe (fa go le maleba):				
Nomere ya Boitshupo				
Aterese ya Poso				

Aterese ya Mmila				
Aterese ya Imeile				
Dinomere tsa Mogala	Mog. (B)		Fekese	
	Mogala wa Lotheka			

DITLANKANA TSA REKOTO E E KOPIWANG

Neelana ka ditlankana ka botlalo tsa rekoto e o kopang go e neelwa, go akaretsa le nomere ya referense fa o e itse, go thusa gore rekoto eo e bonwe kwa e teng. (Fa phatlha e e neetsweng e sa lekana, tsweetswee tselela mo pampiri e nngwe kwa thoko mme o e mametlelele mo foromong eno. Ditsebe tsotlhe tse di oketsegileng di tshwanetse go saeniwa.)

Tihaloso ya rekoto kgotsa karolo e e matshwanedi ya rekoto:	
Nomere ya referense, fa e le teng	

Ditlankana dipe fela tse dingwe tsa rekoto	
MOFUTA WA REKOTO <i>(Tshwaya bokose e e maleba ka "X")</i>	
Rekoto e ka sebopego sa foromo e e kwadilweng kgotsa e e gatisitsweng	
Rekoto e na le ditshwantsho tse di bonwang (<i>seno se akaretsa dinepe, diselaete, dikgatiso tsa bidio,</i>	
Rekoto e na le mafoko a a gatisitsweng kgotsa tshedimosetso e e ka tlhagisiwang gape ka lentswe	
Rekoto e ka sebopego sa khompuitera kgotsa sa elektroniki, kgotsa sa go balwa ka mochine	

MOFUTA WA GO NEELWA <i>(Tshwaya bokose e e maleba ka "X")</i>	
Khopi e e gatisitsweng ya rekoto (<i>go akaretsa dikhopi tsa ditshwantsho tse di bonwang, dithanoledi le tshedimosetso e e ka sebopego sa khompuitera kgotsa sa elektroniki, kgotsa sa go balwa ka mochine</i>)	
Dithanoledi tse di kwadilweng kgotsa tse di gatisitsweng tsa ditshwantsho tse di bongwang (<i>seno se akaretsa dinepe, diselaete, dikgatiso tsa bidio, ditshwantsho tse di tlhagisitsweng ka khompuitera, diseketšhe, jalo le jalo</i>)	
Thanoledi ya mmimo (<i>setlankana se se kwadilweng kgotsa se se gatisitsweng</i>)	
Khopi ya rekoto ka flash drive (<i>go akaretsa ditshwantsho tse di bonwang le dipina</i>)	
Khopi ya rekoto ka diski ya khomphekete (<i>go akaretsa ditshwantsho tse di bonwang le dipina</i>)	
Khopi ya rekoto e e bolokilweng mo sefareng ya bobolokelo ya mo moweng	

MOFUTA WA GO NEELWA	
Tlhatlhubo ya botho ya rekoto kwa atereseng e e kwadisitsweng ya bolaodi jwa botlhe/poraefete go akaretsa go reetsa mafoko a a gatisitsweng, tshedimose tso e e ka tlhagisiwang gape ka modumo, kgotsa tshedimose tso e e ka sebopego sa khompiutara kgotsa sa elektroniki kgotsa go buisiwa ka mochine)	
Ditirelo tsa poso go aterese ya poso	
Ditirelo tsa poso go aterese ya mmila	
Tirelo ya thomelo ya dilo go aterese ya mmila	
Fekese ya tshedimose tso e e kwadilweng kgotsa e e gatisitsweng (go akaretsa thanoledi)	
Go romelwa ga tshedimose tso ka imeile go akaretsa dipina fa go le maleba)	
Kabelano/phetiso ya faele ya mo moweng	
Puo e o e batlang <i>(Elatlhoko gore fa rekoto e seyo ka puo e o e batlang, o tla e newa ka puo e e e leng teng ka yone)</i>	

DITLANKANA TSA TSHWANELO E E DIRISIWANG KGOTSA E E SIRELEDI WANG	
Fa phatlha e e neilweng e sa lekana, tsweetswee tswelela mo tsebeng e sele mme o e manege mo Foromong eno.. Mokopi o tshwanetse go saena ditsebe tsotlhe tse di oketsegileng.	
Bontsha gore ke tshwane lo efe e e tshwanetseng go diragadiwa kgotsa go sirelediwa	

Goreng	
tshwanelo e e umakilweng fa godimo:	

<p>a) Tuediso ya mokopi e tshwanetse go dirwa pele ga kopo e ka akanyediwa.</p> <p>b) O tla itsisiwe ka selekanyo sa madi a a tshwanetseng go duelwa gore o newe dilo.</p> <p>c) Tuelo e e duelwang go neelwa rekoto e ikaegile ka sebopego se o e batlang ka sone le nako e e utlwalang ya go batla rekoto le go baakanyetsa.</p> <p>d) Fa e le gore o tshwanelegela gore o seka wa duela tuediso epe fela, tsweetswee bolela lebaka la go bo o sa tshwanela go duedisiwa</p>					
Lebaka:	<table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>				

O tla itsisiwe ka go kwalelwa fa kopo ya gago e amogetswe kgtosa e gannwe mme fa e amogetswe ditshenyegelo tse di amanang le kopo eo., fa di le teng. Tsweetswee supa mokgwa o o batlang re ikgolaganya nao ka one:

Aterese ya Poso	Fekese	Puisang ya Elektroniki (Please specify)

Saenilwe kwa _____ ka letsatsi la _____ ka 20 _

Mosaeno wa Mokopi / motho yo go dirwang kopo mo boemong jwa gagwe

TIRISO YA MO OFISING

<i>Nomere ya referense:</i>	
<i>Kopo e amogetsweng ke: (Bolela Maemo, Leina le Sefane tsa Modiredi wa Tshedimosetso)</i>	
<i>Letlha la go amogelwa:</i>	
<i>Dituediso:</i>	
<i>Diphositi (fa e le teng):</i>	

Mosaeno wa Modiredi wa Tshedimosetso

MAMETLELELO 3

DITUEDISO MALEBANA LE BALAODI BA PORAEFETE TUMALANONG LE PAIA

Selwana	Tlhaloso	Tlhwatlhwa
1.	Tuelo e duellwa ke mokopi mongwe le mongwe	R140.00
2.	Khopi ya fotokopi/gatisitsweng ka bontsho le bosweu ya tsebe ya bogolo jwa A4	R2.00 tsebe nngwe le nngwe kgotsa karolo ya yone.
3.	Khopi e e gatisitsweng ya tsebe ya bogolo jwa A4	R2.00 tsebe nngwe le nngwe kgotsa karolo ya yone.
4.	Khopi ya sebopego se se buisiwang ka khompiutara: i. Flash drive (e tla neelwa ke mokopi) ii. Disiki ya khompekete <ul style="list-style-type: none"> • Fa e neetswe ke mokopi • Fa e neetswe mokopi 	R40.00 R40.00 R60.00
5.	Go kwalololwa ga ditshwantsho tse di bonwang tsebe nngwe le nngwe ya bogolo jwa A4	Tirelo e tla batliwa kwa ntle. E tla ikaega ka koteishene ya motlamedi wa tirelo eo.
6.	Khopi ya ditshwantsho tse di bonwang	
7.	Go kwalololwa ga rekoto ya modumo, tsebe nngwe le nngwe ya bogolo jwa A4	R24.00
8.	Khopi ya sebopego sa rekoto ya modumo: iii. Flash drive (e tla neelwa ke mokopi) iv. Disiki ya khompekete <ul style="list-style-type: none"> • Fa e neetswe ke mokopi • Fa e neetswe mokopi 	R40.00 R40.00 R60.00
9.	Go batlana le go baakanyetsa rekoto gore e ntshiwe ka ura nngwe le nngwe kgotsa karolo ya ura, go sa akarediwe ura ya ntlha, e e tlhokegang go e batla le go e baakanyetsa. Ga e fete palogotlhe ya tlhwatlhwa ya:	R145.00 R435.00
10.	Diphositi: Fa go batla go feta diura di le 6	Nngwe tharong ya tlhwatlhwa ya kopo nngwe le nngwe e balwa go ya ka karolwana 2 go ya go 8.
11.	Go posa, imeile kgotsa phetiso epe fela e nngwe ya elektroniki	Tshenyegelo tota, fa e le teng.

MAMETLELELO 4

PHELELO YA KOPO LE DITUELO TSE DI TSHWANETSENG GO DUELWA

Tshwaya:

- 1) *fA kopo ya gago e amogetswe-*
 - a) *Madi a dipoositie, (fa a le teng), a duelwa pele ga kopo ya gago e diragadiwa; le*
 - b) *Rekoto/karolo ya rekoto e e kopilweng e tla gololwa fela fa bosupi jwa tuelo bo amogetswe.*
- 2) *Tsweetswee dirisa nomore ya referense e e fa tlase mo dipuisanong tsothe tsa mo isagweng.*

Nomore ya referense: _____

GO: (Leina la mokopi)

Bona fano kopo ya gago ya letlha la.

1. O kopile:

<p>Tlhatlhobo ya botho ya tshedimose tso kwa atereseng e e kwadisitsweng ya balaodi ba botlhe /poraefete (go akaretsa go reetsa mafoko a a gatisitsweng, tshedimose tso e e ka tlhagisiwang gape ka modumo, tshedimose tso yotlhe ya sebopego sa khompuitara kgotsa elektroniki kgotsa go buisiwa ka mochine) ke mahala. O tlhoka go tsenya kopo ya go beelana nako ya go tla go tlhatlhoba tshedimose tso mme o tle le Foromo eno. Fa e le gore o tlhoka khopi epe fela ya tshedimose tso ka sebopego sepe fela, o tla tshwanelwa ke go duela madi jaaka fa a kailwe mo go Mametlelelo 3.</p>	
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KGOTSA

2. O kopile:

<p>Dikhopi tse di gatisitsweng tsa tshedimose tso (go akaretsa dikhopi tsa ditshwantsho dipe tse di bonwang, kwalololo le tshedimose tso ya sebopego sa khompuitara kgotsa elektroniki kgotsa tse di buisiwang ka mochine)</p>	
<p>Kwalololo e e kwadilweng kgotsa e e gatisitsweng ya ditshwantsho tse di bonwang (seno se akaretsa dinepe, diselaete, dikgatiso tsa bidio, ditshwantsho tse di tlhagisiwang ka khompuitara, diseke tšhe, jalo le jalo)</p>	
<p>Kwalololo ya dipina (setlankana se se kwadilweng kgotsa se se gatisitsweng)</p>	
<p>Khopi ya tshedimose tso ka flash drive (go akaretsa ditshwantsho tse di bonwang le dipina)</p>	
<p>Khopi ya tshedimose tso mo disiking ya khomphekete (go akaretsa ditshwantsho tse di bonwang le dipina)</p>	
<p>Khopi ya rekoto e e bolokilweng mo sefareng ya bobolokelo ya mo moweng</p>	

3. Go tla romelwa:

<p>Ditirelo tsa poso go aterese ya poso</p>	
<p>Ditirelo tsa poso go aterese ya mmila</p>	
<p>Tirelo ya thomelo ya dilo go aterese ya mmila</p>	
<p>Fekese ya tshedimose tso e e kwadilweng kgotsa e e gatisitsweng (go akaretsa thanoledi)</p>	
<p>Go romelwa ga tshedimose tso ka imeile go akaretsa dipina fa go le maleba)</p>	
<p>Kabelano/phe tiso ya faele ya mo moweng</p>	

Puo e o e batlang <i>(Elatlhoko gore fa rekoto e seyo ka puo e o e batlang, o tla e newa ka puo e e e leng teng ka yone)</i>	
---	--

Tsweetswee elatlhoko gore kopo ya gago e:

Amogetswe

E gannwe ka mabaka a a latelang:

4. Dituelo tse o tshwanetseng go di duela mabapi le kopo ya gago:

Selwana	Ditshenyegelo tsa tsebe nngwe le nngwe ya bogolo jwa A4/selwana	Palo ya ditsebe/dilwana	Palogotlhe
Fotokhopi			
Khopi e e gatisitsweng			
Khopi ya sebopego se se buisiwang ka khompiutara: i. Flash drive (e tla neelwa ke mokopi) ii. Disiki ya khompekete <ul style="list-style-type: none"> • Fa e neetswe ke mokopi • 	R40.00 R40.00 R60.00		
Go kwalololwa ga ditshwantsho tse di bonwang, pampiri ya bogolo jwa A4	Tirelo e tla batliwa kwa ntle. E tla ikaega ka koteishene ya motlamedi wa tirelo eo.		
Khopi ya ditshwantsho tse di bonwang			
Go kwalololwa ga kgatiso ya modumo, bogolo jwa A4 nngwe le nngwe	R24.00		

Khopi ya sebopego sa rekoto ya modumo: v. Flash drive (e tla neelwa ke mokopi) vi. Disiki ya khompekete <ul style="list-style-type: none"> • Fa e neetswe ke mokopi • Fa e neetswe mokopi Fa e neetswe mokopi	R40.00		
	R40.00		
	R60.00		
Phetiso ka poso, imeile kgotsa epe fela ya elektroniki:	Ditshenyegelo tota		
PALOGOTLHE:			

5. Diphositi e e duelwang (fa patlo e feta diura di le thataro):

Ee

Nnyaa

Diura tsa patlo

Madi a diphositi
(e balwa ka nngwetharong ya palogotlhe ya kopo nngwe le nngwe)

Madi a tshwanetse go duelwa mo akhaontong e e latelang ya banka:

Leina la Banka: _____

Leina la mong wa akhaonto: _____

Mofuta wa akhaonto: _____

Nomere ya akhaonto: _____

Khoutu ya lekala: _____

Nomere ya refense: _____

Romela bosupi jwa tuelo go: _____

Saenilwe kwa _____ ka letsatsi _____ la _____ ka 20

Modiredi wa Tshedimosetso

MAMETLELELO 5

FOROMO YA KOPO YA POPIA MALEBANA LE GO BAAKANNGWA / GO PHIMOLWA

KOPO YA GO BAAKANNGWA KGOTSA GO PHIMOLA GA TSHEDIMOSETSO YA BOTHO KGOTSA GO SENNGWA KGOTSA GO PHIMOLWA GA REKOTO YA TSHEDIMOSETSO YA BOTHO MABAPI LE KAROLO 24910 YA MOLAO WA TSHIRELETSO YA TSHEDIMOSETSO, 2013 (MOLAWANA. 4 WA 2013)

MELAWANA E E MABAPI LE TSHIRELETSO YA TSHEDIMOSETSO YA BOTHO, 2018

[Molawana 3]

Ntlha:

- 1 *Diafidafiti kgotsa bosupi jwa ditokumente jaaka go tshwanela gore go tshediwa kopo di ka nna tsa kgomarediwa.*
- 2 *Fa phatlha e e neilweng ya Foromo eno e sa lekana, romela tshedimosetso e le Mametleleo go Foromo eno le go saena tsebe nngwe le nngwe.*
- 3 *Tlatsa jaaka fa go tshwanelang gone.*

Tshwaya bokose e e matshwanedi ka "x".

Kopo ya:

Go baakanngwa kgotsa go phimola ga tshedimosetso ya botho e e kaga mong wa tshedimosetso e e tshwerweng ke kgotsa e e kafa tlase ga taolo ya leloko le le ikarabelelang.

Go senngwa kgotsa go phimolwa ga rekoto ya tshedimosetso ya botho kaga mong wa tshedimosetso e e tshwerweng ke kgotsa e e kafa tlase ga taolo ya leloko le le ikarabelelang le yo o sa tiholeng a letleletswe go boloka rekoto eo ya tshedimosetso.

A	DINTLHA TSA MONG WA TSHEDIMOSETSO
Maina le sefane / leina le le kwadisitsweng la tshedimosetso setlhogo:	
Sesupi se se tlhomologileng/ Nomore ya lekwaloitshupo:	
Aterese ya lefelo, poso kgotsa ya kgwebo	
	Khoutu ()

Dinomore tsa go ikgolaganya:	
Nomere ya fekese/Imeile aterese:	
B	DINTLHA TSA LELOKO LE LE IKARABELELANG
Maina le sefane / leina le le kwadisitsweng la leloko le le ikarabelelang:	
Aterese ya lefelo, poso kgotsa kgwebo:	
	Khoutu ()
Dinomore tsa go ikgolaganya:	
Nomere ya fekese/ Imeile aterese:	
C	TSHEDIMOSETSO E E TSHWANETSENG GO BAAKANNGWA/PHIMOLWA/ FEDISIWA/ SENNGWA
D	MABAKA A GO *BAAKANNGWA KGOTSA GO PHIMOLWA GA TSHEDIMOSETSO YA BOTHO KAGA MONG WA TSHEDIMOSETSO MABAPI LE KAROLO 24(1)(a) E E TSHWERWENG KGOTSA E E KAFA TLASE GA TAOLO YA LELOKO LE LE IKARABELELANG; le kgotsa MABAKA KGOTSA *GO SENNGWA KGOTSA GO PHIMOLWA GA REKOTO YA TSHEDIMOSETSO YA BOTHO KAGA MONG WA TSHEDIMOSETSO MABAPI LE KAROLO (24)(1)(b) E LELOKO LE LE IKARABELELANG LE SA TLHOLENG LE LETLELETSE GO E BOLOKA.

	<i>(Tswetswee neelang ka mabaka ka botlalo a kopo)</i>

Saenilwe kwa ka letsatsi la20.....

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Mosaeno wa mong wa tshedimosetso/ motho yo o tlhophilweng

MAMETLELELO 6

POPIA FOROMO YA KGANETSO

**GO GANEDIWA GORE GO BEREKANWE LE TSHEDIMOSETSO YA BOTHO MABAPI LE
KAROLO 11(3) YA TSHIRELETSO YA MOLAO WA TSHIRELETSO YA BOTHO, 2013
(MOLAO. 4 WA 2013) MELAWANA E E MALEBANA LE TSHIRELETSO YA
TSHEDIMOSETSO YA BOTHO, 2018**

[Molawana 2]

Ntlha:

- 1 *Diafidafiti kgotsa bosupi jwa ditokumente jaaka go tshwanela gore go tshagediwa kopo di ka nna tsa kgomarediwa.*
- 2 *Fa phatlha e e neilweng ya Foromo eno e sa lekana, romela tshedimose tso e le Mametleleo go Foromo eno le go saena tsebe nngwe le nngwe.*
- 3 *Tlatsa jaaka fa go tshwanelang gone.*

A	DINTLHA TSA MONG WA TSHEDIMOSETSO
Maina le sefane/ kwadisitsweng leina la mong wa tshedimose tso:	
Sesupi se se tlhomologileng/ Nomore ya lekwaloitshupo:	
Aterese ya lefelo, poso kgotsa ya kgwebo	
	Khoutu ()
Dinomore tsa go ikgolaganya:	
Nomore ya fekese/lmeile aterese:	
B	DINTLHA TSA LELOKO LE LE IKARABELELANG
Maina le sefane / Kwadisitsweng leina la leloko le le ikarabelelang	

Aterese ya lefelo, poso kgotsa	
kgwebo:	
	Khoutu ()
Dinomore tsa go ikgolaganya:	
Nomoro ya fekse/ Imeile aterese:	
C	MABAKA A KGANETSO MABAPI LE KAROLO 11(1)(d) go ya go (f) (<i>Tsweetswee</i> <i>neelana ka mabaka ka botlalo a kganetso</i>)

Saenilwe kwa ka letsatsi la20.....

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Mosaeno wa mong wa tshedimosetso/ motho yo o tlhophilweng